



CHIN ACADEMY

LIFELONG LEARNING CENTER

LAIHOLH ONLINE SIANGINN

STUDENT HANDBOOK

ACADEMIC YEAR 2026

SEVENTH REVISED EDITION

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PROGRAMS · POLICIES · COURSE PLANNING

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How to Use This Handbook

This is your guide to studying at Chin Academy. It sets out the programs, the policies you are responsible for, the courses that exist and when they are offered, and the things you should ask your advisor about before you register. Keep it beside your program plan and read the section that matches whatever you are about to do.

If You Want To	Go To
Understand terms, credit, tracks, and attendance	Section 2
Apply, register, or arrange transfer credit	Section 3
Compare the programs and see how they stack	Section 4
Plan an undergraduate program or the PBTS route	Section 5
Plan a certificate or the Associate of Arts	Section 6
Plan a graduate program	Sections 7 and 8
Check grading, integrity, AI use, and late work	Section 9
Find out when a course will next be offered	Section 10
Look up a course code, status, or description	Appendix E
Raise a concern, complaint, or appeal	Section 17

Two Companion Documents

This handbook is the student-facing companion to the Chin Academy Faculty Handbook. The two are reconciled, so their programs, unit totals, course titles, and policies agree. Where you need to know what an instructor is required to do, the Faculty Handbook is the reference; for everything you are responsible for, this one is.

What Changed Since the Previous Handbook

If you began your studies under the previous student handbook, these are the changes that affect you. Everything else is a clarification rather than a change of substance.

Previously	In This Edition
Bachelor of Theology 122 and Bachelor of Arts in Theology 165	One Chin Academy undergraduate degree: the Bachelor of Arts in Theology, 124 units. “Bachelor of Theology” now refers only to the 91-unit degree conferred by Philippine Baptist Theological Seminary.
Master of Arts at 75 units or 53 units	One Master of Arts at 73 units. All 73 units — including your whole nine-unit concentration — stack into the M.Div. 105.
A thesis required of every graduate student	Three completion routes: thesis, capstone project, or extended coursework. See Section 7.4.
Greek and Hebrew both required in the M.Div.	One of three language tracks: full-language, single-language, or non-language. See Section 7.5.
A zero-unit theological writing requirement	TH 1190 Theological Thinking and Writing, a graded 3-unit course that appears on your transcript and can transfer.
A single whole-canon survey of each Testament in every program	The BA Theology takes each Testament as two courses. Certificates and the Associate degree keep the single whole-canon surveys.
No published route to an external degree	The Pre-Theological College Studies Pathway (75 units) and the PBTS Bachelor of Theology route. See Sections 5.8 and 5.9.
Conduct, accessibility, financial, and complaint policies held separately	Published here, in Sections 14 through 17.

Continuing students normally remain under the curriculum that was in force when they entered. If you would rather move to the requirements in this edition, ask your advisor to record the change in your program plan before you register — not afterward.

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1. Welcome to Chin Academy

Chin Academy: Lifelong Learning Center exists to provide accessible, academically serious, spiritually formative, and ministry-oriented theological education. Our students are lifelong learners, church leaders, undergraduates, graduate students, and ministry practitioners, most of them serving in Chin and diaspora communities while they study.

1.1 What We Are Trying to Do

Commitment	What It Means for You
Biblical foundation	You will learn the Bible, how to study it, and how to interpret it responsibly.
Theological formation	You will learn Christian doctrine, ethics, history, culture, and contemporary theological reflection.
Ministry practice	You will be trained for preaching, teaching, mission, leadership, worship, pastoral care, and contextual ministry.
Spiritual formation	You will cultivate prayer, discernment, relationships, vocation, integrity, and spiritual leadership.
Research readiness	You will be prepared to write, research, design projects, and continue into further study.
Stackable pathways	Certificates, associate study, undergraduate degrees, graduate diplomas, and master programs connect to each other. What you finish counts toward what comes next.

1.2 Who Studies Here

Chin Academy serves lifelong learners, church leaders, undergraduates, graduate students, and ministry practitioners, many of them studying while serving in Chin and diaspora communities. Courses are designed for multilingual adult learners and explain technical English terms rather than assuming prior fluency.

1.3 Mission, Vision, and Motto

Chin Academy equips students to learn the Word of God faithfully, live as mature disciples of Jesus Christ, and teach the truth with humility, wisdom, and courage.

We envision biblically grounded, theologically formed, spiritually mature, and missionally faithful Christian leaders serving churches, families, schools, and communities across Myanmar, the diaspora, and the wider world.

Our motto is Learn · Live · Teach — Cawn · Thiam · Chim. Students first learn with humility, then live what they learn in faithfulness, and then teach others with wisdom and love.

1.4 Christian and Baptist Orientation

Chin Academy teaches from a Christian theological commitment and a Baptist-friendly ecclesial orientation. You are expected to engage Scripture, doctrine, church history, ethics, worship, mission, and ministry with reverence for Christ and respect for the church.

Students from other Christian traditions are welcome and study here with respect for the Academy's theological commitments and classroom expectations. You are not required to hold Baptist convictions to study at Chin Academy, and instructors present Baptist distinctives as distinctives — identified and argued — rather than assumed.

1.5 Language of Instruction

The ordinary medium of teaching is Laiholh (Hakha Chin). English may be used for textbooks, academic terminology, research, course codes, Moodle materials, citations, and selected assignments. Instructors state language expectations in the syllabus.

Ask your instructor early if you need to know whether an assignment may be submitted in Laiholh, English, or another approved language. Ask at the start of the term, not the night before the assignment is due.

1.6 The Student Covenant

You commit to this covenant at enrollment.

I will seek to honor Christ in my study, speech, relationships, and ministry.
I will attend class and complete Moodle activities with discipline and honesty.
I will respect instructors, classmates, churches, communities, and ministry contexts.
I will practice academic integrity and give credit to all sources used in my work.
I will protect confidential information shared in class, ministry reflection, spiritual formation, or field education.
I will ask for help early when academic, spiritual, technical, financial, or personal difficulties affect my study.

1.6.1 A Respectful Learning Community

Speak with humility and courage, especially when discussing theology, culture, politics, family, mission, conflict, suffering, gender, ethnicity, migration, and church life. **Disagreement is permitted. Contempt, ridicule, harassment, abusive language, and public shaming are not.**

1.6.2 Confidentiality in Ministry Learning

Your courses will include ministry cases, pastoral reflection, family situations, church conflicts, counseling concerns, and field education reports. Protect the identity and dignity of the people and churches involved. Use pseudonyms and remove identifying details unless you have written permission.

This applies to what you hear as well as what you write. What a classmate shares about their congregation stays in the course.

This does not apply to suspected abuse or danger. If something you write or say indicates suspected child abuse, abuse of an elder or vulnerable adult, or a real risk of serious harm to someone, your instructor is required to report it. This handbook's confidentiality language does not and cannot prevent that, and you should expect it.

1.7 What Chin Academy Awards, and What It Does Not

CHIN ACADEMY IS NOT A GOVERNMENT-ACCREDITED DEGREE-GRANTING INSTITUTION

Chin Academy: Lifelong Learning Center is a religious educational ministry. It is **not accredited, licensed, or authorized to confer academic degrees by the government of Korea, where it is based, or by any other government, or by any government-recognized accrediting body.**

- Every credential named in this handbook — Certificate, Associate of Arts, Bachelor of Arts in Theology, Graduate Diploma, Master of Arts, and Master of Divinity — is **awarded by Chin Academy on its own institutional authority.** None of them is a government-recognized academic degree.
- These credentials are meant to be recognized by Chin Academy's affiliated churches, associations, and conventions, and by ministry employers evaluating your preparation on that basis — not on a claim of government accreditation.
- **Do not assume** a Chin Academy credential satisfies a requirement — civil, immigration, licensing, employment, or further-education — that specifies a government-accredited degree, unless the party asking has told you directly that it will accept Chin Academy's credential.
- This is common practice among independent theological schools that are not registered as degree-granting institutions by their national government and whose credentials are received on the authority of the sponsoring churches rather than the state. Represent your Chin Academy credential honestly, as what it is, when you list it on a resume, apply for a role, or introduce yourself to a congregation.

1.7.1 The One Externally Awarded Credential

The only credential in this handbook conferred by another institution is the Bachelor of Theology awarded by Philippine Baptist Theological Seminary (PBTS) in Baguio City, Philippines.

- PBTS awards ecclesiastical degrees. Its programs are accredited through theological associations in the Philippines and Southeast Asia rather than by a government body, and PBTS states that its degree programs are not recognized by the Philippine Commission on Higher Education (CHED). The PBTS degree is therefore an ecclesial credential too — a well-established one, conferred by an established seminary, but not a government-accredited academic degree.
- PBTS decides its own admission, its own course recognition, and its own degree requirements. The crosswalk in Section 5.9 is Chin Academy's internal mapping from the PBTS materials reviewed. It is not evidence of formal PBTS recognition and it is not a guarantee of admission.
- A Master of Divinity pathway through PBTS is hoped for but is **not yet available**. Do not plan around it until Chin Academy confirms it in writing.

If you are unsure whether a specific employer, denomination, or institution will accept a Chin Academy or PBTS credential, ask them directly before you rely on it.

2. How Study Works: Terms, Credit, Tracks, and Attendance

2.1 The Academic Year

Term	Length	What It Is Normally Used For
Spring	15 weeks	Major core courses, sequence courses, biblical and theological foundations
Summer	8–12 weeks, intensive	Electives, Spiritual Formation, field education, research, make-up courses, focused certificates
Fall	15 weeks	Core continuation, advanced electives, integration, ministry formation

2.2 What a Credit Unit Means

One credit unit represents about 45 hours of academic learning. A standard 3-unit course is about 135 hours across a 15-week term.

How You Spend the Time	Per Week	Across 15 Weeks
Live Zoom instruction	2 hours	30 hours
Structured Moodle instruction	1 hour	15 hours
Direct instruction — subtotal	3 hours	45 hours
Your own reading, writing, and study	approx. 6 hours	approx. 90 hours
Total	approx. 9 hours	approx. 135 hours

The Moodle hour is instruction, not homework. It is designed by your instructor, required of everyone, tied to the course outcomes, and tracked. Opening a file or downloading a slide deck does not complete it.

2.3 Standard Track and Extended Track

Both tracks award the same credit and demand the same total engagement. They differ in how long the course runs and how much of your learning happens with an instructor present.

Component	Standard Track	Extended Track
Course length	15 weeks (one term)	30 weeks (two consecutive terms)
Live Zoom per week	2 hours	2 hours
Moodle instruction per week	1 hour	30 minutes
Your own study per week	approx. 6 hours	approx. 2 hours

Component	Standard Track	Extended Track
Weekly load	approx. 9 hours	approx. 4.5 hours
Credit awarded	3 units	3 units

Program	Default Track
Certificate programs	Extended Track
Associate of Arts	Either — set for your cohort at registration
BA Theology 124	Standard Track
Pre-Theological College Studies Pathway	Either — set for your cohort at registration
Graduate programs	Standard Track

The Extended Track exists for working adults. If nine hours a week is not realistic for your season of life, ask your advisor about it before you register, not after you fall behind.

2.4 How Many Courses Should You Take?

Courses per Term	Units	Weekly Hours	Who This Suits
1 course	3	approx. 9	Full-time workers with heavy ministry or family responsibility
2 courses	6	approx. 18	Recommended maximum for most bi-vocational pastors and working adults
3 courses	9	approx. 27	Requires substantial available study time
4 courses	12	approx. 36	Full-time students only; requires advisor approval. This is the maximum load.

2.5 Attendance

You are normally expected to attend at least 75 percent of live Zoom sessions — at least 12 of 15 on the Standard Track, or at least 23 of 30 on the Extended Track.

- If you miss a session, the usual make-up is watching the recording and submitting a 500-word critical summary by the stated deadline.
- You are counted present for a week only when you have done both the live session and that week's Moodle instructional activity, unless you are excused.
- Make-up work is limited on purpose. Recordings cannot replace participation in a learning community across a whole term.
- On the Extended Track, attendance is counted cumulatively across both terms rather than reset at the term boundary.

3. Admission, Registration, and Advising

3.1 Admission by Program

Program	Normal Entry Requirement
Certificate programs	Ability to do college-level work in Laiholh; no prior degree required
Associate of Arts	Secondary school completion or equivalent

Program	Normal Entry Requirement
Pre-Theological College Studies Pathway	Secondary school completion or equivalent
BA Theology 124	Secondary school completion or equivalent
PBTS Bachelor of Theology	Admission is granted by PBTS, not Chin Academy. PBTS requires either 74 college units including at least 12 units of English, or a completed two-year vocational course including at least 12 units of English. PBTS also requires applicants to pass an English entrance examination. Confirm the current requirements directly with PBTS.
Graduate Diploma	A completed undergraduate degree
Master of Arts	A completed undergraduate degree; length depends on whether it was in theology
Master of Divinity	A completed undergraduate degree

3.1.1 Student Categories

Category	Description	Typical Requirement
Certificate / Lifelong Learner	Focused study for personal growth, ministry service, or a stackable credential	Readiness for theological learning and commitment to course participation
Associate Student	Foundational theological and ministry study	Completion of application requirements and readiness for academic study
Undergraduate Degree Student	Pursuing the BA Theology 124 or the College Studies Pathway	College-level readiness, writing preparation, and academic advising
Graduate Student	Pursuing the M.A. 73, M.Div. 105, or Graduate Diploma	Completed bachelor degree or equivalent, with placement advising
Audit / Non-Credit Student	Attending approved courses without credit	Permission of Chin Academy and the instructor. No transcript credit unless later approved by policy.

3.2 Enrollment Status

You may be classified as full-time, part-time, certificate, audit, non-credit, or special, according to your program, course load, and academic purpose. Because Chin Academy serves many working adults and ministry leaders, choose a realistic course load with your advisor rather than the largest one you are permitted.

Auditing does not earn credit and does not appear on your transcript. If you think you may want credit later, register for credit now — converting afterward is not normally possible.

3.3 Advising

Every degree- and pathway-seeking student is assigned an academic advisor. Your advisor keeps your program plan, which records the courses you have completed, the courses you still need, your declared tracks, and any approved substitutions.

You should talk to your advisor before you:

- register for your first term, and before each term after that;
- declare or change a Biblical Studies track, a language track, a concentration, or a completion route;
- take a course you hope will substitute for a required course;
- change your delivery track between Standard and Extended;
- reduce or increase your course load significantly;
- take a leave of absence or return from one.

Approvals must come before registration, not after. A course taken without prior approval may not count where you assumed it would, and the Academy cannot always fix this afterward.

3.4 Transfer Credit

- Prior study may transfer when it is equivalent in level, content, units, and academic quality.
- Because Chin Academy uses a 15-week term with 45 hours of direct instruction per 3-unit course, comparison with partner institutions on the same structure is direct.
- A waived course does not normally reduce the total units you need unless official transfer credit is granted.
- If you already completed BI 2256, CH 1227, HM 1251, CE 1268, ML 2253, or PC 2590 at Chin Academy, you normally take an approved higher-level substitute under 7.6 rather than repeat the course.
- Zero-unit formation requirements cannot be waived on academic grounds, because they exist for formational rather than academic reasons.
- A cross-listed course counts in one area only. You cannot use the same course twice.

4. Academic Programs at a Glance

None of the credentials below is a government-accredited academic degree — see 1.7. The “Awarded By” column tells you which institution stands behind each credential. The PBTS Bachelor of Theology is conferred externally by PBTS, not by Chin Academy; confirm current recognition directly with PBTS and with any authority whose acceptance matters to you.

Credential / Program	Units	Awarded By	What It Is For
Certificate programs	15	Chin Academy	Focused, stackable entry-level credentials
Associate of Arts in Theological and Ministry Studies	42	Chin Academy	Foundational theological and ministry preparation
Pre-Theological College Studies Pathway	75	Chin Academy	College studies designed around published PBTS admission materials; PBTS alone decides admission; not a theology credential
Bachelor of Arts in Theology	124	Chin Academy	Chin Academy's own undergraduate theology degree
Bachelor of Theology	91	Philippine Baptist Theological Seminary	PBTS degree preparing students for full-time ministry with ordination in view
Graduate Diploma in Theological and Ministry Studies	30	Chin Academy	Graduate bridge, specialization, or enrichment credential
Certificate / Graduate Diploma in Christian Apologetics	15 / 30	Chin Academy	Stackable apologetics pathway
Master of Arts with Concentrations	73	Chin Academy	Graduate academic specialization; stacks whole into the M.Div.
Master of Divinity	105	Chin Academy	Professional preparation for vocational ministry

4.1 How Programs Stack

If You Finish	It Counts Toward	What to Know
A 15-unit certificate	The Associate of Arts, and the BA Theology	OT 1221 articulates to OT 1222 and NT 1225 to NT 1226; you then take OT 1223 and NT 1227 to finish each canon at degree depth
The Associate of Arts (42)	The BA Theology 124	BI 1220 and BI 1221 become Biblical Studies electives rather than core
The BA Theology (124)	The M.A. 73	Your advisor reviews your transcript for transfer credit course by course

If You Finish	It Counts Toward	What to Know
The College Studies Pathway (75)	PBTS admission	This is a pathway, not a theology credential. PBTS decides admission.
The Graduate Diploma (30)	The M.A. 73 or M.Div.	With advisor approval; use the Concentration block for RD 5210 and IS 2310, which transfer
The M.A. 73	The M.Div. 105	Add 32 units. Your concentration carries over whole.

4.2 How to Read the Program Tables in This Handbook

Every program in Sections 5 through 8 is presented the same way. First a structure table shows how many units are required and how many are elective in each area. Then area tables name the actual courses.

Column	What It Tells You
Required	Units you must take as named courses. No choice.
Elective	Units you choose from a named pool, with advisor approval.
Total	Required plus elective for that area.

"Elective" does not mean "any course you like." It means a choice from the pool printed under that area. If you want something outside the pool, that is a substitution and needs Academic Office approval before you register.

5. Undergraduate Study: BA Theology 124, the College Studies Pathway, and the PBTS Route

5.1 Three Different Things — Know Which One You Are Doing

Offering	Units	Awarded By	Purpose
Pre-Theological College Studies Pathway	75	Chin Academy (pathway, not a degree)	Designed around the published PBTS college-study expectation reviewed by Chin Academy; PBTS alone decides admission and recognition
Bachelor of Arts in Theology	124	Chin Academy	Chin Academy's own complete undergraduate theology degree
Bachelor of Theology	91	Philippine Baptist Theological Seminary	PBTS degree preparing students for full-time ministry with ordination in view

Do not assume that finishing the BA Theology by itself makes you admissible to PBTS. Chin Academy has not received written confirmation that the BA Theology substitutes for the 74-unit college studies requirement. Until it does, if PBTS admission is your goal, complete the College Studies Pathway.

5.2 BA Theology 124 — Structure

Area	Required	Elective	Total
General Studies	30	6	36
Biblical Studies	15	9	24
Theological-Historical Studies	18	6	24
Ministerial / Practical Studies	24	6	30
Institutional Requirements	10	0	10
Total	97	27	124

5.3 General Studies — 36 Units

Type	Code / Course	Units
Required	GS 1153 Critical Thinking and Academic Inquiry	3
Required	GS 1428 Academic Writing	3
Required	GS 1100 Introduction to Philosophy	3
Required	GS 1115 Introduction to Psychology	3
Required	GS 1800 Introduction to World Literature	3
Required	GS 1229 Introduction to World Religions	3
Required	GS 1300 Introduction to Sociology	3
Required	GS 1500 Introduction to Physical Science	3
Required	GS 1570 Introduction to Life Science	3
Required	GS 1900 World History Survey	3
Electives	Choose 6 units: GS 1801, GS 1808, GS 2402, GS 2504, GS 3320, GS 3400, GS 4155, GS 2505/2506/2509, or another approved active GS elective	6
	Subtotal	36

5.4 Biblical Studies — 24 Units

Type	Code / Course	Units
Required	OT 1222 Introduction to the Old Testament I: Pentateuch and Historical Books	3
Required	OT 1223 Introduction to the Old Testament II: Prophets and Writings	3
Required	NT 1226 Introduction to the New Testament I: Gospels and Acts	3
Required	NT 1227 Introduction to the New Testament II: Epistles and Revelation	3
Required	BI 2256 Biblical Hermeneutics	3
Electives	One declared track — see 5.4.1	9
	Subtotal	24

5.4.1 Choose One Biblical Studies Track

Track	Courses	Units	Choose This If You
1. Language and Exegesis	GR 1481 & GR 2482 (Greek) or HE 1491 & HE 2492 (Hebrew), plus NT 4260 or OT 4215 Book Study	9	Intend graduate study, expository preaching from the original text, or translation work
2. Hermeneutics	BT 2230 Introduction to Biblical Theology; BI 2801 Literary Theory and Biblical Hermeneutics; NT 4260 or OT 4215 Book Study	9	Want interpretive method rather than language: how Scripture coheres and how literary approaches illuminate a text
3. Context	BI 3229 The World of the Bible; BI 3306 Biblical Anthropology; BI 4265 Reading Scripture in Asian and Diaspora Context	9	Minister across cultures, work in diaspora settings, or teach Scripture to communities reading from a different social location

- Declare your track when you declare the major, not course by course as registration comes round.
- In Track 1 you take Greek or Hebrew, not both, and your book study should be in the testament of the language you studied. A Hebrew year followed by a Gospels book study wastes the language year.

- Greek runs in Cycle Year A and Hebrew in Cycle Year B, so your track choice affects which year you should enter. Ask your advisor.
- Do not take the book study at the same time as your second language course.
- BI 2256 and BI 2801 are different courses and you take both. BI 2256 teaches interpretive principles and genre; BI 2801 applies literary theory to biblical passages.

Track 3 is fixed: BI 3229, BI 3306, and BI 4265. BT 2230 remains in Track 2. An exception requires formal curriculum approval, not an informal course-by-course substitution.

- If documented prior study makes a standard track substantially duplicative, you may request a formal curriculum exception through the Academic Office. Advisor approval alone is not enough, and the exception cannot create an alternate version of the fixed Context Track.

5.5 Theological-Historical Studies — 24 Units

Type	Code / Course	Units
Required	TH 1230 Introduction to Christian Theology	3
Required	TH 2230 Historical and Global Theology	3
Required	CH 1227 Church History	3
Required	AP 1239 Worldviews and Christian Apologetics	3
Required	ET 2241 Moral Philosophy and Christian Ethics	3
Required	TH 2306 Theology and Culture	3
Electives	Choose 6 units: CH 3286, TH 3237, TH 2363, TH 4262, TH 4326, TH 4611	6
	Subtotal	24

5.6 Ministerial and Practical Studies — 30 Units

Type	Code / Course	Units
Required	HM 1251 Homiletics: Expository Preaching	3
Required	HM 2510 Advanced Homiletics: Variety in Preaching	3
Required	CE 1268 Educational Ministry of the Church	3
Required	MI 1266 Introduction to Missions: Perspectives on the World Christian Movement	3
Required	ML 1264 Introduction to Christian Worship	3
Required	ML 1254 Ministry Leadership and Church Administration	3
Required	ML 2253 Pastoral Theology and Ministry	3
Required	PC 2590 Pastoral Care and Counseling: Introduction	3
Electives	Choose 6 units: CE 2686, CE 3268, CE 4268, MI 2266, MI 3261, MI 3267, MI 3270, MI 4270, ML 2485, ML 3259, ML 3264, ML 3660, PC 2597, PC 2598	6
	Subtotal	30

5.7 Institutional Requirements — 10 Units

Code	Requirement	Units
TH 1190	Theological Thinking and Writing	3
FE 2530	Ministry in a Local Church / Internship	3

Code	Requirement	Units
SF pool	Choose 4 from SF 1110, SF 1248, SF 1253, SF 1260, SF 2416, SF 2540	4
	Subtotal	10

The BA Theology requires no thesis, so research design is not required. If you intend to continue to an M.A. or M.Div., take RD 2100 Research and Design as an elective — graduate programs assume you have had it.

5.8 Pre-Theological College Studies Pathway — 75 Units

This pathway exists so that students in Chin, Myanmar, and diaspora contexts can address the published PBTS college-studies expectation reviewed by Chin Academy without relocating. The PBTS materials reviewed state a 74-unit expectation; PBTS must confirm the current rule; Chin Academy sets the pathway at 75 so every course carries a whole 3-unit value.

Block	Units	Courses
English and Communication	18	MLAP 1–4; GS 1428 Academic Writing; GS 2402 Academic Reading and Textual Analysis
Humanities	18	GS 1100; GS 1800; GS 1801; GS 1229; GS 1900; GS 2504
Social Sciences	18	GS 1115; GS 1300; GS 3306; GS 3315; GS 3320; GS 3323
Natural Sciences	6	GS 1500 Introduction to Physical Science; GS 1570 Introduction to Life Science
Reasoning and Language	6	GS 1153 Critical Thinking and Academic Inquiry; GS 3400 Introduction to Language
Free General Studies Electives	9	Any active General Studies course, with advisor approval
Total	75	Includes 18 units of English and communication; PBTS must confirm how the pathway is evaluated

These are college studies, framed academically rather than devotionally. That framing is deliberate: an outside admissions evaluator reads these units as general education, so the courses must look and function like general education.

Completing the units is not the whole requirement. PBTS also requires applicants to pass an English entrance examination. The MLAP sequence and the English and Communication block are designed to prepare you for it, but passing the examination is a separate PBTS decision. Ask the Academic Office about examination timing and preparation well before you intend to apply.

5.9 The PBTS Bachelor of Theology — 91 Units

The Bachelor of Theology is conferred solely by Philippine Baptist Theological Seminary. The table below is Chin Academy's internal mapping from the PBTS materials reviewed; it is not a formal articulation agreement. PBTS alone determines admission, course recognition, and its degree requirements, and PBTS requires an English entrance examination in addition to the unit requirements in 3.1.

PBTS Area	Units	Chin Academy Coverage
Research and writing	3	TH 1190
Biblical Studies	15	BI 2256; NT 1226; NT 1227; OT 1222; OT 1223
Theological-Historical Studies	18	ET 2241; CH 1227; CH 3286; TH 1230; TH 2230; TH 3237
Preaching and Christian Education	12	HM 1251; HM 2510; CE 1268; CE 2686
Mission	9	MI 1266; MI 2266; MI 3267
Ministry Leadership and Worship	12	ML 1254; ML 2253; ML 1264; ML 3264
Pastoral Care	3	PC 2590

PBTS Area	Units	Chin Academy Coverage
Free electives	12	Any approved Chin Academy course, subject to PBTS approval
Internship	3	FE 2530
Supervised Ministry (4 × 1 unit)	4	SF 1110; SF 1200; SF 1253; SF 1248
Total	91	

5.10 How Long Will It Take?

Pathway	Pattern
BA Theology, four-year full-time	About 31 units per year across three terms
BA Theology, five-year lifelong learner	About 25 units per year — recommended for most working adults
College Studies Pathway, full-time	About 25 units per year over three years
College Studies Pathway, part-time	About 15 units per year over five years

6. Certificate and Associate Programs

6.1 Certificate Programs — 15 Units Each

Area	Required	Elective	Total
Prescribed certificate courses	15	0	15
Institutional formation (SF 0101 or SF 0200)	0	0	0
Total	15	0	15

Certificates are fully prescribed — there are no electives. If you want to choose your own courses, the Associate of Arts is the better fit. Certificate courses default to the Extended Track, so each course runs 30 weeks across two terms.

Certificate	Courses (5 × 3 units)
Theological Foundations	BI 1221 Bible Study Methods; OT 1221 Introduction to the Old Testament; NT 1225 Introduction to the New Testament; CH 1227 Church History; TH 1230 Introduction to Christian Theology
Biblical Studies	BI 1220 Introduction to the Bible; BI 1221 Bible Study Methods; OT 1221 Introduction to the Old Testament; NT 1225 Introduction to the New Testament; HM 1251 Homiletics: Expository Preaching
Theological Studies	TH 1230 Introduction to Christian Theology; CH 1227 Church History; AP 1239 Worldviews and Christian Apologetics; ET 2241 Moral Philosophy and Christian Ethics; TH 2306 Theology and Culture
Ministry Studies	HM 1251 Homiletics; CE 1268 Educational Ministry of the Church; ML 1254 Ministry Leadership and Church Administration; ML 1264 Introduction to Christian Worship; PC 2590 Pastoral Care and Counseling: Introduction
Mission and Diaspora Ministry	MI 1266 Introduction to Missions: Perspectives on the World Christian Movement; MI 2266 Theology of Mission; MI/ML 3268 Ministry in Immigrant and Diaspora Contexts; MI 4290 Engaging World Religions; TH 2306 Theology and Culture
Ministry Leadership	ML 1254 Ministry Leadership and Church Administration; ML 2253 Pastoral Theology and Ministry; ML 1264 Introduction to Christian Worship; MI/ML 3268 Ministry in Immigrant and Diaspora Contexts; TH 2363 Theology and Ministry in the Digital Age

Certificate	Courses (5 × 3 units)
Christian Education	CE 1268 Educational Ministry of the Church; CE 2686 Principles of Transformative Education; CE 3150 Educational Psychology; ML 3257 Leading Children and Family Ministry; ML 3258 Leading Youth Ministry
Pastoral Care	Required: PC 1257 Interpersonal Relationships; PC 2590 Pastoral Care and Counseling: Introduction; PC 2591 Care, Marriage, and Family; PC 2596 Pastoral Care in Grief, Sickness, and Death. Choose one: PC 2597 Pastoral Care and Common Human Problems or PC 2598 Conflict Resolution, Reconciliation, and Peacemaking.
Christian Apologetics and Public Witness	See Section 8

6.1.1 Certificate in Spiritual Formation and Ministry Life — 15 Units

Type	Code / Course	Units
Required	BI 1221 Bible Study Methods	3
Required	TH 1230 Introduction to Christian Theology	3
Required	PC 1257 Interpersonal Relationships	3
Required	SF 1110 Devotional Bible Reading	1
Required	SF 1200 Discerning and Using Spiritual Gifts	1
Required	SF 1248 Prayer and Contemplation	1
Required	SF 1253 Vocation of Christian Ministry	1
Required	SF 1260 Relationships	1
Required	SF 2540 Spiritual Leadership	1
	Subtotal	15

6.2 Associate of Arts in Theological and Ministry Studies — 42 Units

Area	Required	Elective	Total
Biblical Studies	12	0	12
Theological-Historical Studies	9	0	9
Ministerial / Practical Studies	12	3	15
General Studies	3	0	3
Institutional Requirements	3	0	3
Total	39	3	42

Area	Code / Course	Units
Biblical Studies	BI 1220 Introduction to the Bible	3
Biblical Studies	BI 1221 Bible Study Methods	3
Biblical Studies	OT 1221 Introduction to the Old Testament	3
Biblical Studies	NT 1225 Introduction to the New Testament	3
Theological-Historical	TH 1230 Introduction to Christian Theology	3
Theological-Historical	CH 1227 Church History	3

Area	Code / Course	Units
Theological-Historical	AP 1239 Worldviews and Christian Apologetics	3
Practical	HM 1251 Homiletics: Expository Preaching	3
Practical	CE 1268 Educational Ministry of the Church	3
Practical	ML 1254 Ministry Leadership and Church Administration	3
Practical	PC 2590 Pastoral Care and Counseling: Introduction	3
Practical elective	Choose 3 units: MI 1266, ML 1264, PC 1257, ML 2485, MI/ML 3268	3
General Studies	GS 1428 Academic Writing	3
Institutional	SF 1253; SF 1110; SF 1248 (1 unit each)	3
Institutional	SF 0101 Devotional Life or SF 0200 Spiritual Direction	0
	Total	42

7. Graduate Programs: Diploma, M.Div., and M.A.

7.1 Graduate Diploma in Theological and Ministry Studies — 30 Units

Area	Required	Elective	Total
Biblical Studies	0	6	6
Theological-Historical Studies	0	6	6
Practical Ministry Studies	0	6	6
Concentration / Electives	0	9	9
Institutional Requirements	3	0	3
Total	3	27	30

Area	Choose From
Biblical Studies (6)	BI 2256; BT 2230; NT 2226; NT 2228; OT 2222; OT 2223; NT 4225; OT 4210; NT 4260; OT 4215; BI 3229; BI 4225; NT 4233; BT 3736; OT 3223
Theological-Historical (6)	TH 1231; TH 1232; TH 2230; CH 1227; CH 3286; ET 2410; TH 2306; TH 2363; TH 3210; TH 3236; TH 3237; TH/MI 3364; TH 4262; TH 4265; TH 4326; TH 4611; AP 4239
Practical Ministry (6)	HM 1251; HM 2510; CE 1268; CE 2686; CE 3268; CE 4268; MI 2266; MI 3267; MI 3270; MI 4270; ML 2253; ML 1264; ML 3259; ML 3660; PC 2590; PC 2597; MI/ML 3268
Concentration (9)	Any three approved graduate or upper-level courses forming a coherent focus
Institutional (3)	SF 1253; SF 1248; SF 1110 — plus zero-unit SF 0101 or SF 0200

The Diploma has no research requirement and no capstone. If you plan to continue to the M.A. or M.Div., use the Concentration block for RD 5210 and IS 2310, which transfer into those degrees.

Elective-status rule: a course in an elective pool may be used only when its master status permits registration. Build normal program plans from Regular Rotation offerings; include a By Arrangement course only after its section is approved; do not place a Reserve Course in a plan until it is formally activated.

7.2 Master of Divinity — 105 Units

Area	Required	Elective	Total
Research and Writing	6	0	6
Biblical Studies	15	12	27
Theological-Historical Studies	15	6	21
Practical Ministry Studies	18	6	24
Interdisciplinary Studies	3	3	6
Concentration / Guided Focus	0	9	9
Institutional Requirements	12	0	12
Total	69	36	105

Area	Courses	Units
Research and Writing	RD 5210 Graduate Theological Thinking and Writing; RD 5211 Research Design and Methodology	6
Biblical Studies — required	BI 2256; OT 2222; OT 2223; NT 2226; NT 2228	15
Biblical Studies — track block	Track A, B, or C — see 7.5	12
Theological-Historical — required	TH 1231; TH 1232; TH 2230; CH 1227; ET 2410	15
Theological-Historical — elective	Choose 6 units: CH 3286, TH 2306, TH 2363, TH 3210, TH 3236, TH 3237, TH/MI 3364, TH 4262, TH 4265, TH 4326, TH 4611, AP 4239	6
Practical — required	HM 1251; HM 2510; CE 1268; MI 2266; ML 2253; PC 2590	18
Practical — elective	Choose 6 units: CE 2686, CE 3268, CE 4268, MI 3261, MI 3267, MI 3270, MI 4270, MI 4290, ML 1264, ML 3257, ML 3258, ML 3259, ML 3264, ML 3295, ML 3660, MI/ML 3268, PC 2591, PC 2596, PC 2597, PC 2598	6
Interdisciplinary	IS 2310 plus one of IS 3310, IS 3320, IS 3330, IS 4310, IS 4330, IS 4340	6
Concentration	Three graduate courses forming a coherent focus	9
Institutional	FE 2530 Internship (4); five 1-unit SF courses (5); completion route (3) — see 7.4	12

ET 2410 Biblical Ethics and Public Life is the graduate Biblical Ethics course. ET 2241 Moral Philosophy and Christian Ethics is the undergraduate course and does not substitute for it.

7.3 Master of Arts with Concentrations — 73 Units

Chin Academy offers one Master of Arts, at 73 units — about 70 percent of the 105-unit M.Div. The M.A. is built deliberately as a subset of the M.Div., so if you later continue into professional ministry preparation, you add 32 units without repeating M.A. work.

Area	Required	Elective	Total
Research and Writing	6	0	6
Biblical Studies	15	0	15
Theological-Historical Studies	12	3	15
Practical Ministry Studies	15	3	18
Interdisciplinary Studies	3	0	3

Area	Required	Elective	Total
Concentration	0	9	9
Institutional Requirements	7	0	7
Total	58	15	73

Area	Code / Course	Units
Research and Writing	RD 5210 Graduate Theological Thinking and Writing	3
Research and Writing	RD 5211 Research Design and Methodology	3
Biblical — required	BI 2256; OT 2222; OT 2223; NT 2226; NT 2228	15
Theological-Historical — required	TH 1231; TH 1232; TH 2230; CH 1227	12
Theological-Historical — elective	Choose 3 units: CH 3286, TH 2306, TH 2363, TH 3210, TH 3236, TH 3237, TH/MI 3364, TH 4262, TH 4265, TH 4326, TH 4611, AP 4239	3
Practical — required	HM 1251; CE 1268; MI 2266; ML 2253; PC 2590	15
Practical — elective	Choose 3 units from the M.Div. practical pool, including CE 3268, CE 4268, MI 3270, MI 4270, or ML 3660 when offered	3
Interdisciplinary	IS 2310 Human Contexts for Ministry	3
Concentration	Three graduate courses in your declared area	9
Institutional	Four 1-unit Spiritual Formation courses	4
Institutional	Completion route — thesis, capstone project, or extended coursework; see 7.4	3
Zero-unit	SF 0101 or SF 0200	0
	Total	73

RD 5211 Research Design and Methodology is required for every M.A. student. It supports a thesis, capstone, or graduate-level extended coursework and is already included in the 73 units.

7.3.1 Your M.A. Stacks Whole into the M.Div.

Every one of your 73 M.A. units counts toward the M.Div. 105. The base relationship is 73/105; if you choose Route C in both programs, it becomes 76/108. In either case, you add 32 units, not start again.

Area	M.A. 73	M.Div. 105	You Would Add
Research and Writing	6	6	Nothing — both research courses are completed
Biblical Studies	15	27	One complete 12-unit language or non-language track
Theological-Historical Studies	15	21	ET 2410, plus 3 more elective units
Practical Ministry Studies	18	24	HM 2510, plus 3 more elective units
Interdisciplinary Studies	3	6	One IS elective
Concentration	9	9	Nothing — your concentration transfers whole
Institutional Requirements	7	12	FE 2530 Internship, plus one more SF unit
Total	73	105	32 units

Your nine-unit concentration is the M.Div. concentration. You do not repeat it, petition for it, or have it re-approved.

The M.A. contains the complete 15-unit M.Div. biblical foundation. The 12-unit language or non-language track is part of the 32 units added for the M.Div.

Your thesis or capstone transfers too. RD 5213 and RD 5214 are the same graduate courses in both degrees.

7.3.2 If You Already Hold the BA Theology 124

There is no separate reduced-unit M.A. for graduates of the BA Theology. Your advisor reviews your transcript under the ordinary transfer policy and the one-for-one advanced-substitution policy in 7.6, which prevents repetition without shortening the degree.

A course receives transfer credit only when equivalent in level, content, units, and academic quality. Otherwise an approved advanced substitution preserves the 73-unit program while moving the units up a level.

7.3.3 Concentration Areas

Concentration	Representative Courses
Biblical Studies	NT 4225; OT 4210; NT 4260; OT 4215; BI 2801; BI 4225; NT 4233; BT 3736; OT 3223; a Greek or Hebrew sequence
Theological-Historical Studies	TH 2306; TH 3236; TH 4262; TH 4265; TH 4326; TH 4611; CH 3286; AP 4239
Practical Ministry	HM 2510; CE 2686; CE 3268; CE 4268; ML 2253; ML 3259; ML 3660; PC 2591; PC 2597; PC 2598
Mission and Diaspora Ministry	MI 2266; MI 3261; MI 3267; MI 3270; MI 4270; MI 4290; MI/ML 3268; MI 3275
Christian Apologetics and Public Witness	AP 4239; TH 3210; TH 4611; TH/MI 3364; IS 4340
Interdisciplinary Theology and Ministry	IS 3310; IS 3320; IS 3330; IS 4310; IS 4330; IS 5350; RD 5310

If you might continue to the M.Div., choose your concentration with that in view — it carries over intact.

7.4 Finishing Your Graduate Degree: Three Routes

A thesis is not required. You choose one of three completion routes.

Route	What You Do	Units	Effect on Your Total
A — Thesis	RD 5213: a supervised research thesis of 60–80 pages with an oral defense	3	No change: M.Div. 105; M.A. 73
B — Capstone Project	RD 5214: a ministry project you design and carry out, with a 25–30 page integrative paper and an oral presentation	3	No change: M.Div. 105; M.A. 73
C — Extended Coursework	Six additional graduate units in your concentration area	6	Increases by 3: M.Div. 108; M.A. 76

7.4.1 Why Route C Is Six Units and Not Three

A thesis is registered as 3 units but generates far more work than a 3-unit course: the proposal, the reading, the fieldwork or exegesis, a full draft, revision, and a defense — usually 250 to 300 hours, most of it on your own. Coursework hours are guided by an instructor and are lighter per unit of learning demanded of you. Six units of coursework is the honest equivalent of a thesis, and setting it lower would mean the degree meant different things depending on which route you took.

Route	Registered Units	Realistic Hours
A — Thesis	3	approx. 270
B — Capstone Project	3	approx. 270
C — Extended Coursework	6	approx. 270

7.4.2 Which Route Is Right for You?

Choose Route A — Thesis	Choose Route B — Capstone	Choose Route C — Coursework
You intend doctoral study	You are in active ministry and want the degree to produce something your congregation will use	You want breadth across a field rather than depth in one question
You have a research question and there is a faculty member competent to supervise it	Your strength is design, implementation, and reflection	No faculty member is available to supervise your proposed topic
You can sustain independent work across two terms	You have a ministry context willing to host the project	Your ministry season cannot absorb a sustained independent project

7.4.3 Rules for All Three Routes

- **Declare in writing** to the Academic Office by the term in which you complete 60 percent of your units: M.Div. by 63 units; M.A. by 44 units.
- **Route A eligibility:** a cumulative grade of B or better, and RD 5210 and RD 5211 completed. M.A. students take RD 5211 within the elective allowance.
- **Route B eligibility:** RD 5211 completed, and either FE 2530 or documented ministry responsibility in a context that will host the project.
- **Route C eligibility:** good standing. The six units must extend your declared concentration coherently and be approved before you register.
- **Changing routes:** allowed once, with advisor approval, before your final term. If you switch away from Route C after taking extra units, those units count as concentration electives.
- **Assessment:** Routes A and B are graded on the standard scale and include an oral component you must pass. A failed defense or presentation may be attempted once more the following term.

RD 5310 Ethnographic Research for Ministry is an optional graduate research elective. It may be approved in Route C or in a coherent ministry-research concentration, but it does not replace RD 5211 Research Design and Methodology and does not change any route total.

Some doctoral programs and some ordaining bodies require a completed thesis. Routes B and C are full completions of your Chin Academy degree, but the Academy cannot promise how an outside institution will read them. If you are undecided about doctoral study, choose Route A.

7.5 Biblical Languages: Three M.Div. Tracks

Greek and Hebrew are not both required. You choose one of three tracks for the 12-unit Biblical Studies track block.

Track	Courses	Units	Choose This If You
A — Full Language	GR 1481 & GR 2482 (Greek year); HE 1491 & HE 2492 (Hebrew year)	12	Intend doctoral study, academic teaching, or Bible translation work
B — Single Language	One language year; plus GR 4220 or HE 4221 Exegesis in that language; plus NT 4260 or OT 4215 Book Study in that testament	12	Want working competence in one testament's language for expository preaching
C — Non-Language	BI 2801 Literary Theory and Biblical Hermeneutics; NT 4225 Theology of the New Testament; OT 4210 Theology of the Old Testament; NT 4260 or OT 4215 Book Study	12	Are in settled pastoral ministry and will work from the original languages through tools rather than unaided reading

7.5.1 Track C Is Not a Track Without the Languages

Track C is a track in which you meet the original languages through tools rather than through grammar. You must demonstrate all of the following, assessed in BI 2256 and re-checked in your Book Study course:

- Use an interlinear, a reverse-interlinear, and a critical apparatus to identify the Greek or Hebrew term behind an English or Laiholh rendering.

- Use a standard lexicon and a theological dictionary to establish a word's semantic range, and explain why a range is not a set of interchangeable meanings.
- Read a translation footnote reporting a textual variant and say what is at stake in it.
- Compare two translations of a disputed passage and account for the difference on grammatical or text-critical grounds rather than on preference.
- State honestly, in a sermon or paper, the limits of what you can establish without reading the original text unaided.

That last one is the point of the track. A preacher who says “the Greek really means” on the strength of a word-study app does more damage than one who never opens the tool. Work that overclaims will be failed, however good the rest of it is.

7.5.2 Language Requirements Across Programs

Program	Language Requirement
BA Theology 124	None required; Track 1 in 5.4.1 is the language option, Tracks 2 and 3 are complete non-language routes
College Studies Pathway	None; GS 3400 Introduction to Language is linguistics, not biblical language
Associate of Arts	None
Graduate Diploma	None; languages may be taken in the Concentration block by choice
M.Div. 105	Track A, B, or C — 12 units
M.A. 73	None required; a Greek or Hebrew sequence may be taken in the Biblical Studies concentration and counts toward the matching M.Div. track if you later continue

7.5.3 Track Rules

- Prerequisites always hold: GR 2482 requires GR 1481; HE 2492 requires HE 1491; GR 4220 requires GR 2482; HE 4221 requires HE 2492.
- GR 4483 and HE 4492 are third-semester continuation courses for advanced students who have finished a full language year. They are not on the published rotation and satisfy no track requirement, but may be used as electives. Ask your advisor rather than planning around them.
- A language year is never split across cycle years. Greek runs in Cycle Year A and Hebrew in Cycle Year B, so Track A means four consecutive terms of language. Do not attempt both languages in the same year.
- In Track B, take your exegesis course and your book study in the testament of the language you studied.
- M.Div. students declare a track at admission, because Track A determines which cycle year you should enter.
- You may move from Track C to Track A or B only at a cycle-year boundary, and should expect to add at least a year.
- Track C is not the easy track. It is the same 12 units, the same 135 hours per course, and it carries a competency assessment the other tracks do not have.

7.6 Graduate-Entry Foundation Courses and Advanced Standing

Graduate foundation courses remain available to beginners, but documented prior study is not repeated.

BI 2256, CH 1227, HM 1251, CE 1268, ML 2253, and PC 2590 remain in the M.A. and M.Div. because some entering students have no prior biblical or theological education. If you already completed one of these courses at Chin Academy, the requirement remains on your program plan but is met through an approved higher-level substitute rather than repetition.

7.6.1 Why the Foundation Courses Remain

The six courses above are graduate-entry foundations, not claims that every graduate student is a beginner. Keeping them protects students who enter ministry study without a BA in theology; advanced standing protects students who already mastered them.

7.6.2 One-for-One Substitution

Graduate-Entry Foundation	If Already Completed	Approved One-for-One Advanced Substitution Pool
BI 2256 Biblical Hermeneutics	Substitute 3 units	BI 2801, BI 4265, BI 4225, BT 2230, BT 3736, NT 4233, OT 3223, NT 4260, OT 4215, or another unused approved 3000/4000-level Biblical Studies course
CH 1227 Church History	Substitute 3 units	CH 3286, TH 3236, TH 4262, TH 4265, or another unused approved upper-level historical-theological course
HM 1251 Homiletics: Expository Preaching	Substitute 3 units; HM 2510 is also substituted when already completed	HM 4251, HM 4252, or HM 5250, subject to prerequisites
CE 1268 Educational Ministry of the Church	Substitute 3 units	CE 2686, CE 3150, CE 3268, CE 3468, or CE 4268
ML 2253 Pastoral Theology and Ministry	Substitute 3 units	ML 3257, ML 3258, ML 3259, ML 3264, ML 3295, ML 3660, or MI/ML 3268
PC 2590 Pastoral Care and Counseling: Introduction	Substitute 3 units	PC 2591, PC 2596, PC 2597, or PC 2598

A substitution does not reduce the M.A. or M.Div. total, may not be counted again in another area or concentration, and must be approved before registration. Study from another institution follows ordinary transfer review. The Academic Office may approve another active upper-level course in the same field when every listed option is already used elsewhere in your plan.

Homiletics uses a specific advanced-standing sequence. Chin Academy BA Theology graduates bring the documented undergraduate preaching sequence; PBTS B.Th. holders receive the same treatment only where their transcript and course evidence establish equivalent prior study.

7.6.3 The Advanced Homiletics Pool

Code	Course	Units	What It Covers
HM 4251	Contextualized Preaching	3	Preaching across cultural, generational, and diaspora settings: audience analysis, cultural exegesis applied to proclamation, and preaching to congregations shaped by migration
HM 4252	Topics in Biblical Preaching	3	A selected genre or occasion — Old Testament narrative, Psalms, wisdom, prophecy, parables, apocalyptic, or festival preaching. Topic announced a term ahead; repeatable once with a different topic.
HM 5250	Homiletical Theology and Preaching Practicum	3	Graduate seminar in homiletical theory and the history of preaching, with a supervised preaching portfolio under faculty and peer critique

7.6.4 Homiletics Substitution Table

If You Hold	You Do Not Repeat	You Take Instead
The Chin Academy BA Theology, entering the M.Div.	HM 1251 and HM 2510 (6 units)	6 units from the advanced homiletics pool
A PBTS Bachelor of Theology whose transcript documents the stated equivalents, entering the M.Div.	HM 1251 and HM 2510 (6 units)	6 units from the advanced homiletics pool
The Chin Academy Associate of Arts, entering the M.Div.	HM 1251 (3 units)	3 units from the pool; you still take HM 2510
The BA Theology, or PBTS B.Th. with documented equivalents, entering the M.A. 73	HM 1251 (3 units)	3 units from the pool
No prior preaching course	Nothing	HM 1251, and HM 2510 in the M.Div.

This does not shorten your degree. You still complete 24 practical units in the M.Div. and 18 in the M.A. The units move up a level; they do not disappear. This is a substitution, not a waiver.

7.6.5 How Substitutions Are Administered

- Your advisor verifies the substitution from your transcript and records it in your program plan **before** you register. Do not assume it and register yourself.
- Preaching courses completed outside Chin Academy follow ordinary transfer review. A PBTS course receives advanced-standing treatment only after the equivalency is documented; otherwise, the Academic Office evaluates it under the general transfer policy.
- If you completed HM 1251 and HM 2510 more than ten years ago, your advisor may recommend HM 2510 again rather than the pool. Preaching is a practice, and a long gap is a real gap.
- HM 5250 requires HM 2510 or an approved substitute first, because the practicum assumes you can already build and deliver an expository sermon.
- If you take more than one pool course, take HM 4251 or HM 4252 before HM 5250.

7.6.6 Choosing an Advanced Homiletics Course

Take HM 4251 if	Take HM 4252 if	Take HM 5250 if
You are returning to a diaspora congregation or preaching cross-culturally	You preach regularly and need genre range more than form range	You plan to teach, supervise, or pursue doctoral study in homiletics

8. Christian Apologetics and Public Witness

Apologetics at Chin Academy is not debate or intellectual combat. It is reasoned Christian witness: the thoughtful, biblical, gracious, and Spirit-formed practice of giving faithful reasons for Christian hope.

8.1 Certificate in Christian Apologetics and Public Witness — 15 Units

Area	Required	Elective	Total
Prescribed apologetics courses	15	0	15
Institutional formation (SF 0101 or SF 0200)	0	0	0
Total	15	0	15

Emphasis	Code	Course Title	Units
Mind	AP 1239	Worldviews and Christian Apologetics	3
Book	BT 3239	The Bible as Story, History, and Witness	3
World	TH 3210	Philosophy of Religion	3
Bridge	MI 4290	Engaging World Religions	3
Voice	CE 3468	Teaching Christian Faith in a Questioning World	3
Spirit	SF 0101/0200	Devotional Life or Spiritual Direction	0

8.2 Graduate Diploma in Christian Apologetics — 30 Units

Area	Required	Elective	Total
Certificate Foundation	15	0	15
Graduate Deepening	12	0	12
Research / Capstone	0	3	3
Total	27	3	30

Block	Courses	Units
Certificate Foundation	AP 1239; BT 3239; TH 3210; MI 4290; CE 3468	15
Graduate Deepening	AP 4239 Advanced Christian Apologetics; TH 4611 Cultural Exegesis; TH/MI 3364 Gospel and Cultures; IS 4340 Theology, Science, and the Natural World	12
Research / Capstone	TH 5230 Research in Theological Areas, or ML 5250 Research in Practical and Ministry Studies	3

8.3 What You Will Be Able to Do

- Explain the biblical and theological foundations of Christian apologetics as faithful public witness.
- Analyze major worldviews and the questions that shape contemporary doubt, belief, and unbelief.
- Describe the Bible as canon, story, history, testimony, and theological witness.
- Respond thoughtfully to questions about God, truth, evil, suffering, science, morality, and religious pluralism.
- Compare Christianity with major world religions and secular worldviews respectfully and accurately.
- Design a teaching, discipleship, or public-witness resource addressing real questions in church, family, community, or digital contexts.
- Demonstrate humility, prayerfulness, truthfulness, courage, and love as spiritual virtues of Christian witness.

8.4 How to Take It

If You Are	Pattern
A certificate-only student able to study full-time	Two terms: three courses in the first term and two in the second. Five 3-unit courses in a single term would exceed the maximum load in 2.4 and is not offered.
A lifelong learner	One year part-time: Term 1 AP 1239 and BT 3239; Term 2 TH 3210 and MI 4290; Term 3 CE 3468 and integration
A degree student taking these as electives	AP 1239 is offered yearly; the other four rotate every one to two years
A graduate diploma or concentration student	Certificate foundation first, then the Graduate Deepening block across a Cycle Year A and a Cycle Year B

A full logic course is not required. Logic, argument evaluation, and common fallacies are taught inside AP 1239 and reinforced in GS 1153 Critical Thinking and Academic Inquiry.

9. Academic Policies You Are Responsible For

9.1 Grading

Grade	Meaning	What It Reflects
A / Excellent	Outstanding work	Clear, accurate, insightful, well organized, well documented, strongly integrated
B / Good	Solid work	Accurate, organized, shows understanding, with room for deeper analysis
C / Satisfactory	Acceptable work	Meets basic requirements but may be thin, uneven, or underdeveloped
D / Weak	Below expectation	Incomplete understanding, weak writing, poor organization, minimal engagement
F / Failing	Not acceptable	Missing, plagiarized, substantially incomplete, or fails to meet outcomes
P / F	Pass / Fail	Used for Spiritual Formation, zero-unit requirements, and selected institutional requirements

9.2 Academic Integrity

Plagiarism, fabricated sources, unauthorized collaboration, cheating, misuse of AI tools, and submitting another person's work all violate Chin Academy standards. If you are unsure whether something counts as proper citation, ask your instructor before you submit, not after.

9.3 Using AI and Digital Tools

You may use digital tools for grammar support, brainstorming, translation support, and study assistance **only when your instructor allows it and only when the work remains your own**. Your instructor will tell you whether AI tools may be used in a given course and how you must acknowledge that use. AI-generated work submitted as your own without permission or disclosure may be treated as academic misconduct.

Translation support deserves particular care. Using a tool to help you read an English source is normally fine. Using a tool to produce your argument, and then presenting that argument as your reasoning, is not.

9.4 Late Work and Incomplete Grades

- Your instructor sets late-work penalties in the syllabus. Read them at the start of the term.
- If you have participated substantially but cannot finish everything by the end date, you may be granted a temporary Incomplete. This requires approval and is not automatic.
- Outstanding work must be submitted and accepted within **60 calendar days** after the official course end date. If it is not accepted by 11:59 PM on the 60th day, the Incomplete normally becomes an F.
- Weekly interactive work — forums, peer replies, live participation — carries deadlines inside the active term. Discussion cannot be recreated after a course closes, so these generally cannot be made up late.
- On the Extended Track, the 60-day clock runs from the end of the second term.

9.5 Course Levels

Number Range	What It Means
0000–0999	Zero-unit institutional and formation requirements
1000–1999	Core courses with no prerequisites
2000–2999	Core or intermediate courses, often with prerequisites
3000–3999	Electives or upper undergraduate courses
4000–4999	Advanced electives, often with prerequisites
5000–5999	Graduate research, capstone, and seminar courses

Some courses are reserved for master-level programs, including Systematic Theology 1 and 2 (TH 1231, TH 1232) and the advanced Old and New Testament interpreting courses. Undergraduate students should not expect to enroll in these.

9.6 If Something Goes Wrong

Talk to your instructor first about anything concerning a single course — a grade you do not understand, a deadline you cannot meet, an accommodation you need. Talk to your advisor about anything concerning your program as a whole. Contact the Academic Office when the matter involves registration, records, transfer credit, substitutions, or a decision you want reviewed. Raising a problem early almost always produces more options than raising it late.

10. When Courses Are Offered

Chin Academy publishes a rotation plan so you can plan a multi-year program instead of guessing term by term. Degree and pathway electives run on a two-year master cycle — Cycle Year A and Cycle Year B. Certificates run on their own one-year, three-term cycle.

10.1 How the Rotation and Course Statuses Work

Principle	What It Means for You
High-demand courses	Offered every Fall and every Spring. You will not wait for them.
Two-year cycle courses	Offered once every two years. You will see each one at least once in a normal two-year window — but if you miss it, you wait.
Sequenced courses	Two-course introductions and language years always run as a matched Fall-to-Spring pair in the same cycle year. They are never split.
Actual sections	The Academic Office publishes real course sections one term in advance. The rotation is a planning guide, not a registration guarantee.
Active — Regular Rotation	Published in an annual, two-year, or cohort rotation; still subject to the actual section schedule.
Active — By Arrangement	Approved course offered only when qualified faculty, viable enrollment, and an authorized section align.
Reserve Course	Valuable course kept in the catalog but not currently scheduled; it must be activated before registration.
Retired / Superseded	No new enrollment. Use the replacement or guidance in Appendix C.

10.2 Offered Every Year

Code	Course	Fall	Spring
BI 1220	Introduction to the Bible	✓	✓
BI 1221	Bible Study Methods	✓	✓
TH 1230	Introduction to Christian Theology	✓	✓
CH 1227	Church History	✓	✓
HM 1251	Homiletics: Expository Preaching	✓	✓
ML 1254	Ministry Leadership and Church Administration	✓	✓
ML 1264	Introduction to Christian Worship	✓	✓
CE 1268	Educational Ministry of the Church	✓	✓
MI 1266	Introduction to Missions: Perspectives on the World Christian Movement	✓	✓
PC 2590	Pastoral Care and Counseling: Introduction	✓	✓
GS 1428	Academic Writing	✓	✓
GS 1153	Critical Thinking and Academic Inquiry	✓	✓
TH 1190	Theological Thinking and Writing	✓	✓
IS 2310	Human Contexts for Ministry	✓	✓

10.3 Offered Once Each Year, in a Fixed Term

Code	Course	Term
OT 1222	Introduction to the Old Testament I	Fall
N'T 1226	Introduction to the New Testament I	Fall

Code	Course	Term
BI 2256	Biblical Hermeneutics	Fall
TH 2230	Historical and Global Theology	Fall
AP 1239	Worldviews and Christian Apologetics	Fall
BT 2230	Introduction to Biblical Theology	Fall
RD 5210	Graduate Theological Thinking and Writing	Fall
TH 1231	Systematic Theology 1	Fall
OT 1223	Introduction to the Old Testament II	Spring
NT 1227	Introduction to the New Testament II	Spring
ET 2241	Moral Philosophy and Christian Ethics	Spring
TH 2306	Theology and Culture	Spring
HM 2510	Advanced Homiletics: Variety in Preaching	Spring
BI 3229	The World of the Bible	Spring
RD 5211	Research Design and Methodology	Spring
TH 1232	Systematic Theology 2	Spring
IS 5350	Interdisciplinary Research	Spring

10.4 Two-Year Cycle Courses

Code	Course	Cycle Year A	Cycle Year B
CH 3286	Baptist History and Distinctiveness	Fall	
MI 3267	Holistic Mission and Integral Ministry	Fall	
CE 2686	Principles of Transformative Education	Fall	
BI 3306	Biblical Anthropology	Fall	
GS 2402	Academic Reading and Textual Analysis	Fall	
GS 3306	Cultural Anthropology	Fall	
GS 1358	Principles of Business Administration	Fall	
TH 3237	Eco-Theology and Creation Care	Spring	
MI 2266	Theology of Mission	Spring	
PC 2597	Pastoral Care and Common Human Problems	Spring	
BI 2801	Literary Theory and Biblical Hermeneutics	Spring	
GS 1801	Introduction to Literary Theory and Criticism	Spring	
GS 3320	Introduction to Political Science	Spring	
CE 3268	Creative Bible Teaching and Small Group Facilitation	Spring	
HM 4251	Contextualized Preaching	Spring	
MI 3270	Missionary Care and Resilience	Summer	
TH 4326	Political Theology		Fall

Code	Course	Cycle Year A	Cycle Year B
TH 2363	Theology and Ministry in the Digital Age		Fall
MI 3261	Missional Leadership in the Postmodern World		Fall
ML 3259	Church Stewardship		Fall
BI 4265	Reading Scripture in Asian and Diaspora Context		Fall
GS 2504	The Ancient Near Eastern and Mediterranean World		Fall
GS 3315	Sociology of Religion		Fall
GS 3658	Principles of Management		Fall
HM 5250	Homiletical Theology and Preaching Practicum		Fall
TH 4611	Cultural Exegesis		Spring
ML 2485	Evangelism and Discipleship		Spring
ML 3264	Leading Congregational Singing and Worship Participation		Spring
GS 3400	Introduction to Language		Spring
GS 3323	Migration, Belonging, and Public Life		Spring
GS 1650	Principles of Organizational Leadership		Spring
OT 3223	Hebrew Poetry and Wisdom Literature		Spring
TH 4262	Ecclesiology		Spring
TH 3236	Contextual Theologies		Spring
PC 2598	Conflict Resolution, Reconciliation, and Peacemaking		Spring
CE 4268	Curriculum Design and Development		Spring
HM 4252	Topics in Biblical Preaching		Spring
GS 4155	Developmental Psychology		Summer
MI 4270	Mission Strategy and Church Planting in Context		Summer

10.5 Biblical Languages

Language	Cycle Year	Pattern
Greek: GR 1481 then GR 2482	Cycle Year A	Fall then Spring
Hebrew: HE 1491 then HE 2492	Cycle Year B	Fall then Spring
GR 4220 / HE 4221 Exegesis	Follows the language year	Announced with the language cycle
NT 4260 / OT 4215 Book Study	Every Summer	The book studied is announced a year ahead

10.6 Certificates and the Extended Track

Certificate courses default to the Extended Track and begin every Fall, concluding the following Spring. The whole-canon surveys follow this pattern:

Code	Course	Begins	Concludes
OT 1221	Introduction to the Old Testament	Every Fall	Following Spring

Code	Course	Begins	Concludes
NT 1225	Introduction to the New Testament	Every Fall	Following Spring

10.7 Interdisciplinary Electives

Cycle Year	Offered
Cycle Year A	IS 3310 Theology and Psychology of Human Flourishing; IS 3320 Theology, Justice, and Public Life; IS 3330 Theology and the Arts
Cycle Year B	IS 4310 Theology and Health; IS 4330 Theology and Race; IS 4340 Theology, Science, and the Natural World

10.8 Status-Controlled Courses Outside the Fixed Rotation

These are the courses students most often ask about that are academically available without being promised on the regular cycle. The list is illustrative rather than complete: the authoritative status for every catalog course is printed with its description in Appendix E.

Code	Course	Status	Registration Guidance
BI 4225	New Testament Use of the Old Testament	Active — By Arrangement	Do not build a required sequence around it until a section is approved.
NT 4233	Pauline Theology	Active — By Arrangement	Advanced New Testament elective when specialist faculty are assigned.
BT 3736	Biblical Theology of Peace, Reconciliation, and Peacemaking	Active — By Arrangement	May serve an approved Biblical Studies or peacemaking focus.
RD 5310	Ethnographic Research for Ministry	Active — By Arrangement	Graduate elective; it does not replace RD 5211.
ML 3660	Theology and Practice of Contemporary Worship	Active — By Arrangement	Advanced worship elective building on ML 1264.
GS 3657	Principles of Accounting	Reserve Course	Preserved as a distinct General Studies elective; not registrable until activated.
GS 4111	Metaphysics	Reserve Course	Preserved as an upper-level philosophy elective; not registrable until activated.
GS 4112	Epistemology	Reserve Course	Preserved as an upper-level philosophy elective; not registrable until activated.
IS 4320	Theology, Economics, and Human Flourishing	Reserve Course	Not registrable until activated through curriculum review.
SF 2530	Mind, Heart, Will: An Integrated Life	Reserve Course	Not in the standing SF rotation; activation must be published first.

Chin Academy may adjust course rotations depending on student enrollment, faculty availability, partnership requirements, and ministry needs.

11. Spiritual Formation, Field Education, and Travel Learning

11.1 Spiritual Formation

Every degree-seeking student completes a zero-unit formation requirement plus a number of 1-unit formation courses that varies by program.

Code	Course	Units	When Offered
SF 0101	Devotional Life	0	Self-paced Moodle module, every term
SF 0200	Spiritual Direction	0	Standing cohort every Fall, Spring, and Summer
SF 1110	Devotional Bible Reading	1	Rotates across terms
SF 1200	Discerning and Using Spiritual Gifts	1	Rotates across terms
SF 1248	Prayer and Contemplation	1	Rotates across terms
SF 1253	Vocation of Christian Ministry	1	Rotates across terms
SF 1260	Relationships	1	Rotates across terms
SF 2416	Ministerial Ethics	1	Rotates across terms
SF 2540	Spiritual Leadership	1	Rotates across terms

SF 0200 Spiritual Direction is five live Zoom sessions of 75 minutes in cohorts of six to eight. Sessions are not recorded. You pass by attending at least four of the five and submitting a personal reflection afterward. Completing SF 0200 fully satisfies the SF 0101 requirement.

SF 1200 is required for the PBTS route and is not in the BA Theology formation pool.

11.2 Field Education and Internship

FE 2530 Ministry in a Local Church / Internship is supervised ministry in a congregation or approved ministry context. It carries 3 units in the BA Theology and 4 units in graduate programs.

You should normally take it after you have completed substantial practical studies or can document existing ministry experience. Taking it too early wastes the supervision; taking it too late leaves you no time to reflect on it.

11.3 Travel Learning

Chin Academy travels to one biblical-lands destination every two years, cycling through three destinations over six years.

Cycle Position	Destination	General Studies Code	Field Education Code
Years 1–2	Israel — In the Footsteps of Jesus	GS 2505	FE 2913
Years 3–4	Greece — In the Footsteps of Paul	GS 2506	FE 2914
Years 5–6	Turkey — The Seven Churches of Revelation	GS 2509	FE 2915

Each destination carries two codes for two purposes. The General Studies code frames the journey as history, archaeology, and cultural geography and counts toward the College Studies Pathway. The Field Education code frames it theologically and counts toward degree field education. **You may count a journey under one code only, not both.**

Travel courses require passports, visas, and significant cost, and will not be available to every student. Every program requirement at Chin Academy can be completed without travel. A travel course is always elective and never the only route to a requirement.

12. Support, Technology, and Student Records

12.1 What You Need to Study Here

Requirement	Detail
Internet connection	Stable enough for two hours of live video per course per week
Device	A computer or tablet is strongly recommended; a phone alone makes written work very difficult

Requirement	Detail
Zoom	Used for all live sessions
Moodle	Used for all course materials, forums, quizzes, assignments, feedback, and grades
Email	Official Academy communication goes to your registered address; check it

12.2 What You Should Expect from Every Course

- A complete syllabus available before the course opens.
- A Moodle course page organized week by week, matching the 15-week schedule.
- A designated Moodle instructional activity for every week — not merely posted readings.
- Clear due dates and instructions written to be followed by multilingual adult learners.
- Feedback returned within a reasonable time.
- Official course announcements posted in Moodle.

If a course is not meeting these expectations, tell the instructor first and the Academic Office if it does not improve. The Academy reviews courses annually and student experience is part of that review.

12.2.1 The Chin Academy Model for Theological Reflection

Across theology and ministry courses, guided reflection should move from a real context and lived experience to Scripture, interpreted with the wisdom of Christian tradition and disciplined reason, and then toward faithful action.

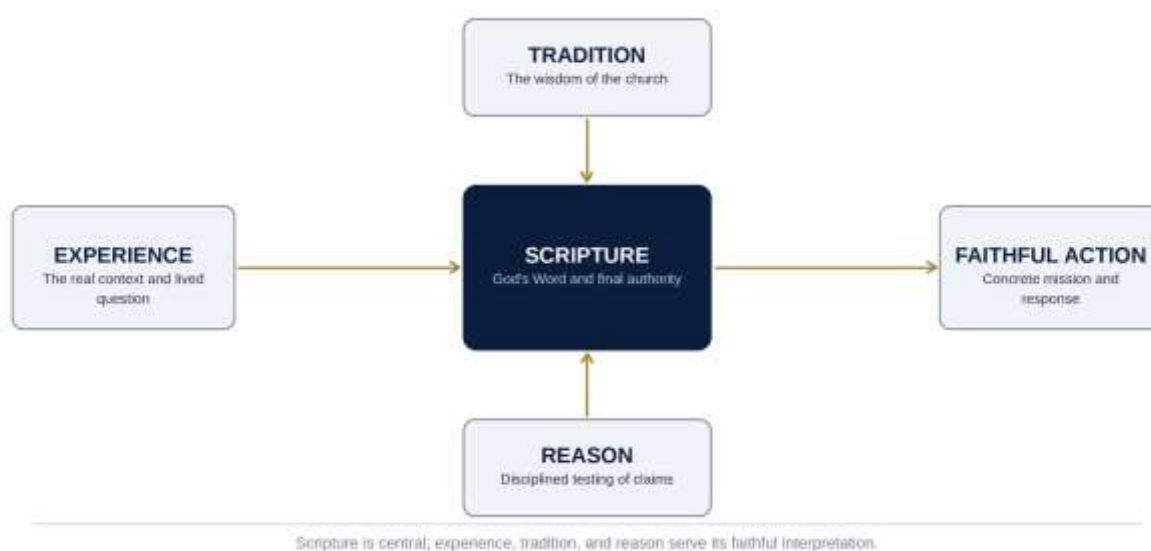


Figure 1. Chin Academy framework for theological reflection.

The parts of the model are not equal authorities. Scripture stands at the center as God's Word and final authority. Experience supplies the lived question; tradition brings the church's wisdom; reason tests claims and clarifies judgment; faithful action is the concrete mission and response that follows.

12.3 Your Records

The Academic Office maintains your transcript, your program plan, and your record of formation and field education requirements. Your program plan is the authoritative record of what you still need — check it with your advisor each term rather than relying on your own count. Request transcripts through the Academic Office.

13. Completing Your Program and Graduating

13.1 Graduation Checklist

Requirement	Check
All required units completed in every area of your program structure	
All elective units completed from the correct pools	
Declared track completed (Biblical Studies track, or M.Div. language track)	
Zero-unit formation requirement completed (SF 0101 or SF 0200)	
All 1-unit Spiritual Formation courses completed	
Field education or internship completed, where required	
Completion route finished, for M.A. and M.Div. — thesis, capstone, or extra coursework	
No outstanding Incomplete grades	
Program plan reviewed and signed off by your advisor	
Graduation application submitted to the Academic Office	

13.2 Common Reasons Students Are Delayed

Problem	How to Avoid It
A two-year cycle course was missed and does not return for two years	Plan elective courses at least two years ahead with your advisor
A language year was started but not finished	Do not begin a language year unless you can commit to both terms
A course was taken that did not count where the student assumed	Get substitutions approved in writing before registering
An Incomplete converted to an F at day 60	Track the 60-day deadline yourself; it is not extended automatically
A completion route was declared too late	Declare by 60 percent of units, as in 7.4.3
Formation units were left to the last term	Take one 1-unit SF course per year from the beginning

13.3 After You Graduate

If You Finished	Your Natural Next Step
A certificate	Associate of Arts, or a second certificate
The Associate of Arts	BA Theology 124
The College Studies Pathway	Apply to PBTS for the Bachelor of Theology
The BA Theology 124	M.A. 73, or M.Div. 105
The Graduate Diploma	M.A. 73 or M.Div. 105, with advisor approval
The M.A. 73	The M.Div. 105 — 32 more units, concentration carried over whole
The M.Div. 105	Doctoral study — strongest if you completed Route A, the thesis

14. Student Conduct and Digital Community Standards

14.1 Christian Character and Community Conduct

- Practice humility, truthfulness, patience, love, self-control, and respect.
- Do not harass, bully, threaten, intimidate, discriminate, commit sexual misconduct or abuse, or retaliate.
- Handle conflict privately and biblically when possible; seek instructor or administrator help when needed.
- Do not misuse Chin Academy platforms for gossip, political attacks, promotion, or divisive non-learning speech.

14.2 Zoom Etiquette

- Join class on time and use your real name.
- Mute when not speaking unless the instructor asks otherwise.
- Participate from a respectful and appropriate environment.
- Do not record class sessions, take screenshots, or capture private conversations without permission.
- Respect classmates who are learning from different countries, time zones, family situations, and ministry settings.

Cameras may be required by the instructor, particularly in small cohort, formation, practicum, and discussion-based courses. The syllabus will say so. If bandwidth or your household situation makes this difficult, tell the instructor privately rather than raising it in session — this is normally easy to accommodate.

14.3 Moodle and Digital Communication

- Use respectful language in forums, comments, and messages.
- Do not post confidential ministry details or private information about others.
- Do not share course materials publicly without permission.
- Do not upload malicious files, copyrighted materials without permission, or unrelated promotional content.

14.4 Corrective Action

When student conduct violates community standards, Chin Academy may provide warning, pastoral conversation, required apology or repair, restricted participation, removal from a course, probation, suspension, dismissal, or referral to church or civil authorities when necessary.

15. Student Support, Accessibility, and Care

15.1 Academic Support

You are encouraged to seek help with reading, writing, research, citation, Moodle navigation, technology, language, study planning, and assignment preparation. Instructors may refer you to additional support when needed. Asking early is not a sign that you are struggling; it is how competent students work.

15.2 Accessibility and Reasonable Accommodation

If you have a disability, chronic health condition, learning barrier, language challenge, caregiving burden, or temporary emergency, contact the Academic Office as early as possible. Chin Academy will seek reasonable academic adjustments that preserve course outcomes while supporting your participation.

15.3 Pastoral and Spiritual Care

Chin Academy may offer prayer, spiritual direction, mentoring, or referral to appropriate pastoral care. The instructors are not automatically counselors or pastors for every student, though they may guide you toward wise support.

If you are facing crisis, abuse, self-harm, serious mental health distress, or danger, seek immediate local help from qualified professionals, church leaders, or emergency services. Do not wait for a course to end or for an instructor to notice.

15.4 Technology Support

- Maintain reliable internet access, a working device, and basic ability to use Zoom and Moodle.
- Test audio, microphone, camera, and file uploads before deadlines, not at them.
- Report technology problems promptly, with screenshots or details where possible.
- A technology problem does not automatically excuse missed work unless the instructor or administration approves an extension.

16. Financial, Administrative, and Graduation Policies

16.1 Tuition and Fees

Tuition and fees are published by Chin Academy for each term or program. You are responsible for understanding tuition, fees, payment deadlines, payment methods, the refund policy, and any consequences of non-payment **before** you register.

16.2 Refunds

Refunds, where available, follow the official refund schedule for the term. If you stop attending class without completing the official drop or withdrawal process, you may remain financially responsible for tuition and fees.

Stopping attendance is not withdrawing. The two are separate actions and only one of them protects you financially.

16.3 Scholarships or Discounts

Any scholarship, discount, or financial assistance must be approved by Chin Academy. Assistance may be limited by available funds, program, student status, satisfactory academic progress, or ministry partnership agreements.

16.4 Graduation Requirements

- Complete all required courses and units for the program.
- Complete required zero-unit institutional requirements, Spiritual Formation, internship, and research or capstone components.
- Satisfy minimum grade and academic standing requirements.
- Clear all financial and administrative obligations.
- Submit your graduation application or graduation audit request by the announced deadline.
- Receive final approval from the Academic Office and Chin Academy leadership.

Section 13 gives the practical checklist and the common reasons students are delayed. This section covers the administrative side. Work through both.

16.5 Conferral and Participation in Graduation

Completing your coursework does not automatically mean a credential has been conferred. Credentials are conferred only after final academic and administrative review. Participation in a graduation ceremony may be subject to deadlines, academic completion, financial clearance, and administrative approval.

17. Complaints, Appeals, and Grievance Procedures

17.1 Informal Resolution

Seek respectful informal resolution first where possible. Many concerns are resolved by speaking with the instructor, advisor, or appropriate staff member.

17.2 Formal Complaint

- Submit a formal complaint in writing to the Academic Office or designated administrator.
- Identify the concern, relevant dates, persons involved, evidence, previous attempts at resolution, and the outcome you are requesting.
- The Academy will review the concern, seek relevant information, and respond in writing where appropriate.

17.3 Academic Appeal

Academic appeals may concern grades, course requirements, transfer credit, substitution decisions, academic standing, or program completion. Submit appeals within the announced period, with specific reasons and evidence.

17.4 Non-Retaliation

You will not be punished for raising a good-faith concern, complaint, or appeal. False reports, malicious accusations, or retaliation against others may result in discipline.

18. Privacy, Records, and Communications

18.1 Student Privacy

Chin Academy respects student privacy and uses student information for legitimate academic, administrative, pastoral, and legal purposes. Do not disclose another student's personal, academic, spiritual, family, financial, or ministry information without permission.

18.1.1 Students in the European Economic Area

If you are a resident of the European Economic Area — this currently includes our students in Norway — the General Data Protection Regulation (GDPR) applies to how Chin Academy handles your personal data, regardless of where Chin Academy is based. You have the right to ask what personal data Chin Academy holds about you, to request correction of inaccurate data, to request deletion where retention is no longer necessary, and to object to processing that is not required to deliver your program or meet a legal obligation. Chin Academy processes your academic and enrollment data on the basis of your enrollment, and processes optional communications on the basis of your consent. Direct any data request to the Academic Office in writing.

18.2 Official Communication

Email, Moodle announcements, official messaging channels, and published academic notices are official means of communication. You are responsible for checking them regularly. Missing an announcement because you did not check official communication does not automatically excuse a missed requirement.

18.3 Transcripts and Academic Records

You may request transcripts or academic records according to Chin Academy procedures. Records may be withheld where academic, financial, or administrative obligations remain unresolved, unless prohibited by applicable law or policy.

18.4 If Chin Academy Is Unable to Continue

Chin Academy is led by its Founder-Director together with contracted instructors, and is moving toward a broader advisory board governance structure. If Chin Academy is ever unable to continue offering instruction — through closure, leadership transition, or other circumstances — Chin Academy intends to:

- give currently enrolled students as much notice as possible, and help them complete or transfer their studies;
- preserve academic records and transcripts so that completed coursework remains documented and requestable;
- work with PBTS and other partners to identify continuation options for affected students; and

- have the advisory board, once formally established, take responsibility for these decisions and for the custody of student records.

This is a statement of intent rather than a guarantee. A formal teach-out policy, including a specific record-retention commitment, is to be adopted by the advisory board.

18.5 Handbook Revision

Chin Academy may revise this handbook as programs, policies, partnerships, delivery methods, and accreditation expectations develop. You will be notified of major changes through official communication. Program requirements normally follow the catalog year assigned to you unless an approved change is applied.

19. Appendices: Glossary, Course Codes, Retired Courses, Title Changes, and Course Descriptions

Appendix A — Glossary

Term	Meaning
Credit unit	About 45 hours of academic learning, including instruction and your own work
Direct instruction	Live Zoom plus the designed Moodle instructional hour — 45 hours per 3-unit course
Standard Track	A course delivered across 15 weeks, about 9 hours per week
Extended Track	The same course across 30 weeks, about 4.5 hours per week, same credit
Cycle Year A / B	The two-year rotation used for lower-demand elective courses
Track	A declared set of elective courses within an area — Biblical Studies tracks, M.Div. language tracks
Concentration	A guided nine-unit cluster in a graduate program; an advising designation, not a separate credential
Completion route	How you finish a graduate degree: thesis, capstone project, or extra coursework
Program plan	The Academic Office record of what you have done and what you still need
Articulation	The rule by which a course in one program counts toward a requirement in another

Appendix B — Course Code Prefixes

Prefix	Area	Prefix	Area
AP	Apologetics	MI	Mission
BI	Biblical Studies	ML	Ministry Leadership
BT	Biblical Theology	MLAP	Ministry Language Acquisition Program (English)
CE	Christian Education	NT	New Testament
CH	Church History	OT	Old Testament
ET	Ethics	PC	Pastoral Care
FE	Field Education	RD	Research and Design
GR	Greek	SF	Spiritual Formation
GS	General Studies	TH	Theology
HE	Hebrew	IS	Interdisciplinary Studies

Prefix	Area	Prefix	Area
HM	Homiletics		

Appendix C — Retired and Superseded Courses

Every Retired / Superseded course is listed below. No new enrollment is accepted in these codes. Courses marked Active — By Arrangement or Reserve Course are not retired and therefore do not appear in this table; their status is printed with the course description in Appendix E.

Retired Code	Course	Basis	Current Guidance
GS 1220	The Bible in History, Literature, and Culture	Bible content under a General Studies code	BI 1220 Introduction to the Bible
GS 1221	Bible Study Method	Bible content under a General Studies code	BI 1221 Bible Study Methods
GS 1510	(never developed)	No syllabus, no faculty	Removed from elective lists
GS 2306	Bible and Cultural Studies	Redundant; Bible content under a GS code	TH 2306 Theology and Culture
GS 3001	Basic Computer Skills	Not college-level academic credit	Moodle orientation, non-credit
GS 3153	Critical Thinking and Academic Inquiry	Duplicate code	GS 1153 Critical Thinking and Academic Inquiry
GS 3301	Introduction to Anthropology	Redundant	GS 3306 Cultural Anthropology
GS 3365	Bible and Cultural Studies	Bible content under a GS code	TH 2306 Theology and Culture
GS 3402	Conversational English	Redundant	MLAP 1–4
GS 3959	History of American Baptist Chin Mission	Duplicate course, two codes	MI 3275 American Baptist Chin Missions
GS 4158	Personality Development	Redundant	GS 1115 Introduction to Psychology
GS 4426	Advanced English Composition	Redundant	GS 1428 Academic Writing; GS 3425
BI 1210	Foundations of Biblical & Theological Studies	Redundant	BI 1220; TH 1190 Theological Thinking and Writing
BI 2258	Reading the Bible as Scripture	Redundant	BI 2256 Hermeneutics; BT 2230 Biblical Theology
BI 4306	Bible and Cultural Studies	Redundant	TH 2306 Theology and Culture
BT 4261	Biblical Theology of the Natural World	Redundant	TH 3237 Eco-Theology and Creation Care
BT 4262	Doing Biblical Theology in the Church	Redundant	BT 2230 Introduction to Biblical Theology
BT 4326	Biblical Political Theology	Redundant	TH 4326 Political Theology
NT 3232	Life of Christ	Redundant	NT 1226 Introduction to the New Testament I
NT 4258	Special Topics in New Testament Studies	Consolidated	NT 4260 New Testament Book Study
NT 4261	New Testament Book Study: Gospels	Consolidated	NT 4260 New Testament Book Study
NT 4262	New Testament Book Study: Acts	Consolidated	NT 4260 New Testament Book Study

Retired Code	Course	Basis	Current Guidance
NT 4271	New Testament Book Study: Pauline Epistles	Consolidated	NT 4260 New Testament Book Study
NT 4272	New Testament Book Study: General Epistles	Consolidated	NT 4260 New Testament Book Study
NT 4273	New Testament Book Study: Revelation	Consolidated	NT 4260 New Testament Book Study
NT 5225	New Testament Research	Consolidated	BI 5422 Research in Biblical Studies
OT 4211	Old Testament Book Study: Pentateuch	Consolidated	OT 4215 Old Testament Book Study
OT 4212	Old Testament Book Study: Historical Books	Consolidated	OT 4215 Old Testament Book Study
OT 4213	Old Testament Book Study: Prophets	Consolidated	OT 4215 Old Testament Book Study
OT 4214	Old Testament Book Study: Psalms and Wisdom	Consolidated	OT 4215 Old Testament Book Study
OT 4257	Special Topics in Old Testament Studies	Consolidated	OT 4215 Old Testament Book Study
OT 5221	Old Testament Research	Consolidated	BI 5422 Research in Biblical Studies
CH 2270	Issues in Modern Church History	Redundant	CH 1227 Church History; TH 2230
CH 3261	Origins of Christianity	Redundant	CH 1227 Church History
TH 2301	Historical Theology: Patristic-Medieval	Redundant	TH 2230 Historical and Global Theology
TH 2304	Historical Theology: Post-Reformation	Redundant	TH 2230 Historical and Global Theology
TH 3244	(never developed)	No syllabus; code conflict	TH 4326 Political Theology
TH 4234	Doctrine of Salvation	Redundant	TH 1231 / TH 1232 Systematic Theology
TH 4264	Doing Theology in Modern Society	Redundant	TH 2306; TH 4611 Cultural Exegesis
IS 3340	Theology, Gender, and Family in Cultural Context	Redundant	PC 2591 Care, Marriage, and Family
IS 3350	Theology and Environmental Stewardship	Redundant	TH 3237 Eco-Theology and Creation Care
CE 5268	Christian Education Research	Consolidated	ML 5250 Research in Practical and Ministry Studies
MI 5266	Missiological Research	Consolidated	ML 5250 Research in Practical and Ministry Studies
ML 2260	Church in Modern Society	Redundant	TH 2306 Theology and Culture
ML 2640	Theology of Biblical Worship	Redundant	ML 1264 Introduction to Christian Worship
ML 3245	(never developed)	No syllabus, no faculty	ML 3259 Church Stewardship
ML 4256	Topics in Ministry Leadership	Redundant	ML 1254; ML 5250
PC 5259	Pastoral Care Research	Consolidated	ML 5250 Research in Practical and Ministry Studies
RD 0001	Theological Thinking and Writing Workshop	Zero-unit requirement discontinued	TH 1190 / RD 5210

Retired Code	Course	Basis	Current Guidance
RD 5290	M.A. Research Colloquium and Portfolio	Separate M.A. component discontinued	No direct replacement; integration is completed through RD 5213, RD 5214, or Route C coursework
FE 2535	Clinical Pastoral Education: Church Based	No declared student interest in a pastoral care concentration	FE 2530 Ministry Internship
SF 2248	Contemplation and Meditation	Merged	SF 1248 Prayer and Contemplation
SF 2484	Life Together: Growth Groups	Redundant	SF 1260 Relationships

This is the complete retirement register. If a retired course appears on your transcript, it keeps its units — retirement stops new enrollment and does not remove credit you already earned.

Appendix D — Titles That Changed

If an older document, transcript, or schedule shows the variant on the right, the authoritative title is on the left. The course is the same course.

Code	Authoritative Title	Superseded Variant
GS 1153	Critical Thinking and Academic Inquiry	Foundations of Learning
GS 1800	Introduction to World Literature	Introduction to Literature
BI 2801	Literary Theory and Biblical Hermeneutics	Literary Theory and Biblical Criticism
BI 4225	New Testament Use of the Old Testament	New Testament Use of Old Testament
BT 3736	Biblical Theology of Peace, Reconciliation, and Peacemaking	Biblical Theology of Peacebuilding
NT 4233	Pauline Theology	Theology of Paul
OT 3223	Hebrew Poetry and Wisdom Literature	Psalms and Wisdom Books
CH 1227	Church History	Church History Survey
TH 1230	Introduction to Christian Theology	Survey of Christian Theology
TH 2230	Historical and Global Theology	Historical Theology
TH 2363	Theology and Ministry in the Digital Age	TH 2300 Digital Wisdom and Christian Witness
TH 4262	Ecclesiology	The Church and Its Doctrines
TH 4326	Political Theology	TH 3244 Political Theology
CE 4268	Curriculum Design and Development	Topics in Educational Studies
HM 2510	Advanced Homiletics: Variety in Preaching	Advanced Homiletics: Varieties in Preaching
MI 1266	Introduction to Missions: Perspectives on the World Christian Movement	World Missions and Church Planting
MI 2266	Theology of Mission	Theology of Missions
MI 4266	Topics in Mission Studies	Current Issues in Missions
ML 1254	Ministry Leadership and Church Administration	Ministry Leadership and Administration
ML 5250	Research in Practical and Ministry Studies	Ministerial Leadership Research
PC 2596	Pastoral Care in Grief, Sickness, and Death	PC 4596
SF 1200	Discerning and Using Spiritual Gifts	Using Spiritual Gifts
SF 1248	Prayer and Contemplation	Prayer and Discernment

Code	Authoritative Title	Superseded Variant
SF 1253	Vocation of Christian Ministry	Vocation, Christian Learning, and Formation

Appendix E — Course Descriptions

Every Active or Reserve course in the master catalog is listed below with its status, unit value, and short catalog description. Retired / Superseded codes appear in Appendix C.

Status	What It Means for Registration
Regular Rotation	Published on an annual, two-year, or cohort rotation. Build your normal program plan from these.
By Arrangement	Approved and available, but offered only when an authorized section is scheduled. Do not plan around it until the section is published.
Reserve	Kept in the catalog but not currently scheduled. It cannot be taken until formally activated.

Status tells you how a course may be offered. The syllabus tells you what a particular section will do week by week.

General Studies

Code	Course	U	Status	Description
MLAP 1	Ministry Language Acquisition Program 1	3	Regular Rotation	Foundational English for academic and ministry use: vocabulary, sentence patterns, listening, and basic reading.
MLAP 2	Ministry Language Acquisition Program 2	3	Regular Rotation	Continues English acquisition with paragraph reading, guided writing, and spoken fluency.
MLAP 3	Ministry Language Acquisition Program 3	3	Regular Rotation	Intermediate English for academic texts: extended reading, summary writing, and discussion.
MLAP 4	Ministry Language Acquisition Program 4	3	Regular Rotation	Advanced English for theological study: academic reading, argument, and extended writing.
GS 1100	Introduction to Philosophy	3	Regular Rotation	Introduces major philosophical questions, thinkers, and methods of reasoning about knowledge, reality, and value.
GS 1115	Introduction to Psychology	3	Regular Rotation	Surveys human development, learning, motivation, emotion, personality, and behavior.
GS 1153	Critical Thinking and Academic Inquiry	3	Regular Rotation	Develops argument analysis, evidence evaluation, recognition of fallacies, and the habits of academic inquiry.
GS 1229	Introduction to World Religions	3	Regular Rotation	Surveys the beliefs, texts, practices, and history of major world religious traditions.
GS 1300	Introduction to Sociology	3	Regular Rotation	Introduces social structure, institutions, culture, stratification, and methods of social analysis.
GS 1358	Principles of Business Administration	3	Regular Rotation	Introduces the functions of business organizations: planning, operations, finance, marketing, and human resources. A General Studies course, not a course in church administration.
GS 1428	Academic Writing	3	Regular Rotation	Develops composition, argument, source use, paragraph and essay structure, and Turabian citation.
GS 1500	Introduction to Physical Science	3	Regular Rotation	Surveys physics, chemistry, earth science, and astronomy, with attention to scientific method and evidence.
GS 1570	Introduction to Life Science	3	Regular Rotation	Surveys cell biology, genetics, evolution, ecology, and human biology.
GS 1650	Principles of Organizational Leadership	3	Regular Rotation	Studies leadership theory, motivation, decision-making, communication, and change in organizations. A General Studies course.
GS 1800	Introduction to World Literature	3	Regular Rotation	Reads major works of world literature across periods and cultures, with attention to genre and interpretation.

Code	Course	U	Status	Description
GS 1801	Introduction to Literary Theory and Criticism	3	Regular Rotation	Introduces critical approaches to texts: formalism, narrative, rhetoric, reader response, and cultural criticism.
GS 1808	Oral Communication and Public Speaking	3	By Arrangement	Develops speech preparation, delivery, audience analysis, and listening in public and group settings.
GS 1900	World History Survey	3	Regular Rotation	Surveys major civilizations, movements, and turning points in world history.
GS 2402	Academic Reading and Textual Analysis	3	Regular Rotation	Builds close reading, comprehension, summary, and analysis of extended academic and primary texts.
GS 2504	The Ancient Near Eastern and Mediterranean World	3	Regular Rotation	Studies the history, archaeology, societies, and cultures of the ancient Near East and Mediterranean.
GS 2505	Travel Study: Israel	3	Regular Rotation	Field study of the geography, archaeology, and cultural history of the land of Israel. Elective.
GS 2506	Travel Study: Greece	3	Regular Rotation	Field study of the geography, archaeology, and cultural history of Greece and the Aegean. Elective.
GS 2509	Travel Study: Turkey	3	Regular Rotation	Field study of the geography, archaeology, and cultural history of Asia Minor. Elective.
GS 3306	Cultural Anthropology	3	Regular Rotation	Studies kinship, worldview, ritual, exchange, and social structure using anthropological method.
GS 3315	Sociology of Religion	3	Regular Rotation	Examines religion as a social phenomenon: institutions, movements, secularization, and religious change.
GS 3320	Introduction to Political Science	3	Regular Rotation	Introduces states, constitutions, political systems, power, citizenship, and comparative government.
GS 3323	Migration, Belonging, and Public Life	3	Regular Rotation	Studies migration, diaspora formation, identity, integration, and public policy.
GS 3400	Introduction to Language	3	Regular Rotation	Introduces linguistics: phonology, morphology, syntax, semantics, and language change. Not a biblical language course.
GS 3425	English Grammar and Style	3	By Arrangement	Focused study of English grammar, usage, sentence construction, and stylistic revision.
GS 3657	Principles of Accounting	3	Reserve	Introduces accounting principles, budgeting, financial records, statements, reporting, internal controls, and responsible stewardship of organizational resources.
GS 3658	Principles of Management	3	Regular Rotation	Studies planning, organizing, staffing, directing, and controlling in organizational settings. A General Studies course.
GS 4111	Metaphysics	3	Reserve	Examines being, reality, causality, identity, creation, possibility, time, personhood, and ultimate reality through major metaphysical questions and arguments.
GS 4112	Epistemology	3	Reserve	Examines knowledge, belief, truth, reason, testimony, interpretation, doubt, evidence, and intellectual responsibility through major epistemological questions and arguments.
GS 4155	Developmental Psychology	3	Regular Rotation	Examines human development across the lifespan — physical, cognitive, emotional, social, moral, and spiritual — and applies developmental insight to education, ministry, family, and community life.

Biblical Studies

Code	Course	U	Status	Description
BI 1220	Introduction to the Bible	3	Regular Rotation	Introduces the structure, message, history, canon, and central themes of the Bible.
BI 1221	Bible Study Methods	3	Regular Rotation	Introduces inductive and practical methods for observing, interpreting, and applying Scripture.

Code	Course	U	Status	Description
BI 2256	Biblical Hermeneutics	3	Regular Rotation	Studies principles and methods of biblical interpretation, genre, context, meaning, and application. Carries the original-language tools competency assessment for M.Div. Track C students.
BI 2801	Literary Theory and Biblical Hermeneutics	3	Regular Rotation	Applies literary theory — narrative, rhetoric, reader response, and related approaches — to the interpretation of biblical passages. Distinct from BI 2256.
BI 3229	The World of the Bible	3	Regular Rotation	Studies biblical geography, history, culture, archaeology, and social background.
BI 3306	Biblical Anthropology	3	Regular Rotation	Applies cultural-anthropological categories to biblical texts in their ancient social settings. Graded on exegesis.
BI 4225	New Testament Use of the Old Testament	3	By Arrangement	Examines how New Testament authors quote, interpret, and reuse Israel's Scriptures, with attention to intertextuality, canonical context, Second Temple interpretive practices, and theological claims.
BI 4265	Reading Scripture in Asian and Diaspora Context	3	Regular Rotation	Studies how Asian and Chin diaspora communities read specific biblical texts, and what those readings surface that Western academic interpretation may miss.
BI 5422	Research in Biblical Studies	3	By Arrangement	Guided graduate research in an Old or New Testament topic, text, or issue, leading to a substantial research project.
BT 2230	Introduction to Biblical Theology	3	Regular Rotation	Introduces biblical-theological method, canonical themes, and the unity of Scripture.
BT 3239	The Bible as Story, History, and Witness	3	Regular Rotation	Examines the Bible as canon, narrative, historical testimony, and theological witness, with apologetic application.
BT 3736	Biblical Theology of Peace, Reconciliation, and Peacemaking	3	By Arrangement	Traces biblical themes of peace, reconciliation, justice, forgiveness, enemy-love, and communal restoration, and develops faithful practices of peacemaking in church and public life.
OT 1221	Introduction to the Old Testament	3	Regular Rotation	Whole-canon survey of the Old Testament books, background, message, and theological themes. Used in certificates and the Associate degree.
OT 1222	Introduction to the Old Testament I: Pentateuch and Historical Books	3	Regular Rotation	Surveys the background, contents, theology, and message of the Torah and the historical books, book by book.
OT 1223	Introduction to the Old Testament II: Prophets and Writings	3	Regular Rotation	Surveys the background, contents, theology, and message of the prophets and the writings, book by book.
OT 2222	Interpreting the Pentateuch and Historical Books	3	Regular Rotation	Graduate exegesis of Torah and historical narrative, with attention to genre, method, and theology.
OT 2223	Interpreting Wisdom and Prophetic Books	3	Regular Rotation	Graduate exegesis of wisdom literature and the prophets, with attention to genre, method, and context.
OT 3223	Hebrew Poetry and Wisdom Literature	3	Regular Rotation	Studies Hebrew poetic form and wisdom traditions through Psalms, Proverbs, Job, Ecclesiastes, and selected wisdom texts, with attention to interpretation, theology, worship, and ministry.
OT 4210	Theology of the Old Testament	3	By Arrangement	Examines major theological themes across the Old Testament canon.
OT 4215	Old Testament Book Study	3	Regular Rotation	Focused exegetical and theological study of one Old Testament book, announced at least one term in advance. Repeatable once with a different book.
NT 1225	Introduction to the New Testament	3	Regular Rotation	Whole-canon survey of the New Testament books, background, message, and theological themes. Used in certificates and the Associate degree.
NT 1226	Introduction to the New Testament I: Gospels and Acts	3	Regular Rotation	Surveys the background, contents, theology, and message of the Gospels and Acts, book by book.

Code	Course	U	Status	Description
NT 1227	Introduction to the New Testament II: Epistles and Revelation	3	Regular Rotation	Surveys the background, contents, theology, and message of the letters and Revelation, book by book.
NT 2226	Interpreting Gospels and Acts	3	Regular Rotation	Graduate exegesis of Gospel narrative and Acts, with attention to genre, method, and theology.
NT 2228	Interpreting Epistles and Revelation	3	Regular Rotation	Graduate exegesis of the New Testament letters and Revelation, with attention to genre, method, and context.
NT 4225	Theology of the New Testament	3	By Arrangement	Examines major theological themes across the New Testament writings.
NT 4233	Pauline Theology	3	By Arrangement	Studies major theological themes across the Pauline letters in their historical and missional contexts, including Christ, salvation, church, Spirit, ethics, and new creation.
NT 4260	New Testament Book Study	3	Regular Rotation	Focused exegetical and theological study of one New Testament book, announced at least one term in advance. Repeatable once with a different book.
GR 1481	Greek for Ministry 1	3	Regular Rotation	Introduces New Testament Greek grammar, vocabulary, and basic reading.
GR 2482	Greek for Ministry 2	3	Regular Rotation	Continues Greek grammar and reading with exegetical application. Prerequisite: GR 1481.
GR 4220	Greek Exegesis	3	Regular Rotation	Applies Greek grammar and syntax to the exegesis of a New Testament text or book. Prerequisite: GR 2482.
GR 4483	Greek for Ministry 3	3	By Arrangement	Advanced Greek reading, syntax, and interpretation for students continuing past a full language year. Prerequisite: GR 2482.
HE 1491	Biblical Hebrew for Ministry 1	3	Regular Rotation	Introduces Biblical Hebrew grammar, vocabulary, and basic reading.
HE 2492	Biblical Hebrew for Ministry 2	3	Regular Rotation	Continues Hebrew grammar and reading with exegetical application. Prerequisite: HE 1491.
HE 4221	Hebrew Exegesis	3	Regular Rotation	Applies Hebrew grammar and syntax to the exegesis of an Old Testament text or book. Prerequisite: HE 2492.
HE 4492	Biblical Hebrew for Ministry 3	3	By Arrangement	Advanced Hebrew reading, syntax, and interpretation for students continuing past a full language year. Prerequisite: HE 2492.

Theological-Historical Studies

Code	Course	U	Status	Description
TH 1190	Theological Thinking and Writing	3	Regular Rotation	Teaches theological genres: theological reflection, theological argument, the theological essay, book review and critique, theological construction, and devotional writing.
TH 1230	Introduction to Christian Theology	3	Regular Rotation	Introduces major Christian doctrines, theological vocabulary, and the coherence of Christian belief.
TH 1231	Systematic Theology 1	3	Regular Rotation	Graduate doctrinal study of revelation, God, creation, humanity, sin, and related doctrines. Master-level.
TH 1232	Systematic Theology 2	3	Regular Rotation	Graduate doctrinal study of Christ, salvation, Spirit, church, ordinances, and eschatology. Master-level.
TH 2230	Historical and Global Theology	3	Regular Rotation	Surveys doctrinal development, theological controversy, and the history of Christian thought across global contexts.
TH 2306	Theology and Culture	3	Regular Rotation	Examines the relationship between Christian theology, culture, identity, creation, fall, and redemption.
TH 2363	Theology and Ministry in the Digital Age	3	Regular Rotation	Studies theology, ethics, discipleship, artificial intelligence, social media, online worship, and ministry in digital cultures.

Code	Course	U	Status	Description
TH 3210	Philosophy of Religion	3	Regular Rotation	Examines philosophical questions about God, evil, faith, reason, religious experience, and pluralism.
TH 3236	Contextual Theologies	3	Regular Rotation	Teaches the method of doing theology contextually: how local context, culture, and social location shape theological work in any setting. Internal alignment to PBTS TH 6, subject to PBTS confirmation.
TH 3237	Eco-Theology and Creation Care	3	Regular Rotation	Studies biblical and theological teaching on creation, ecological responsibility, and Christian stewardship of the natural world.
TH 4262	Ecclesiology	3	Regular Rotation	Examines the nature, marks, mission, ministries, ordinances, polity, unity, and public witness of the church across biblical, historical, and contextual perspectives.
TH 4265	Applied Asian Theologies	3	By Arrangement	Studies how Christian theology is interpreted and practiced in Asian and Asian-diaspora contexts for ministry, mission, pastoral care, and public witness. Internal alignment to PBTS TH 5, subject to PBTS confirmation.
TH 4326	Political Theology	3	Regular Rotation	Studies theology, power, politics, justice, church, state, and public witness.
TH 4611	Cultural Exegesis	3	Regular Rotation	Develops methods for interpreting cultural contexts, communities, symbols, and ministry situations.
TH 5230	Research in Theological Areas	3	By Arrangement	Guided graduate research on a theological topic, problem, or project.
TH/MI 3364	Gospel and Cultures	3	By Arrangement	Examines the relationship between the unchanging gospel and changing human cultures, and cross-cultural gospel communication.
AP 1239	Worldviews and Christian Apologetics	3	Regular Rotation	Introduces worldview analysis and Christian apologetic engagement with contemporary questions. Includes logic, argument evaluation, and common fallacies.
AP 4239	Advanced Christian Apologetics	3	By Arrangement	Advanced study of apologetic method, objections to Christian faith, and public theological witness.
CH 1227	Church History	3	Regular Rotation	Surveys the major periods, movements, figures, and theological developments of Christian history.
CH 3286	Baptist History and Distinctiveness	3	Regular Rotation	Studies Baptist origins, theology, polity, practices, and denominational identity.
ET 2241	Moral Philosophy and Christian Ethics	3	Regular Rotation	Core undergraduate ethics course studying Christian moral reasoning, virtue, duty, conscience, Scripture, tradition, and moral philosophy.
ET 2410	Biblical Ethics and Public Life	3	Regular Rotation	Graduate study of ethics in the biblical canon and public theological witness. The graduate Biblical Ethics course; ET 2241 does not substitute for it.

Interdisciplinary Studies

Code	Course	U	Status	Description
IS 2310	Human Contexts for Ministry: Culture, Society, and Development	3	Regular Rotation	Integrates sociology, psychology, anthropology, and cultural studies for ministry. Required of all graduate students.
IS 3310	Theology and Psychology of Human Flourishing	3	Regular Rotation	Developmental and positive psychology in dialogue with theological anthropology and pastoral ministry.
IS 3320	Theology, Justice, and Public Life	3	Regular Rotation	Political theology, social ethics, and Christian civic witness applied to poverty, policy, and public justice.
IS 3330	Theology and the Arts	3	Regular Rotation	Aesthetics, imagination, creativity, narrative, and worship formation through the arts.

Code	Course	U	Status	Description
IS 4310	Theology and Health: Illness, Healing, and Wholeness	3	Regular Rotation	Chaplaincy, medicine, theology of suffering, and pastoral presence in health contexts. Prerequisite: PC 2590.
IS 4320	Theology, Economics, and Human Flourishing	3	Reserve	Examines wealth, poverty, stewardship, economic systems, economic justice, and missional economics through theological anthropology, biblical ethics, and contextual analysis.
IS 4330	Theology and Race: Reconciliation, Identity, and the Church	3	Regular Rotation	Ethnic identity, lament, reconciliation theology, and multiethnic ecclesiology.
IS 4340	Theology, Science, and the Natural World	3	Regular Rotation	Advanced science-faith engagement with cosmology, evolution, neuroscience, and human nature.
IS 5350	Interdisciplinary Research in Theology and the Human Sciences	3	Regular Rotation	Graduate integrative research seminar producing an original interdisciplinary project.

Practical Ministry Studies

Code	Course	U	Status	Description
CE 1268	Educational Ministry of the Church	3	Regular Rotation	Introduces the church's teaching ministry, discipleship, curriculum, formation, and educational leadership.
CE 2686	Principles of Transformative Education	3	Regular Rotation	Studies teaching, learning, transformation, curriculum, and Christian formation.
CE 3150	Educational Psychology	3	Regular Rotation	Applies the psychology of learning, development, motivation, and assessment to educational ministry.
CE 3268	Creative Bible Teaching and Small Group Facilitation	3	Regular Rotation	Develops creative, text-faithful methods for teaching Scripture in age-diverse and intercultural settings, with practice in lesson design, facilitation, questioning, participation, and small-group dynamics.
CE 3468	Teaching Christian Faith in a Questioning World	3	Regular Rotation	Prepares students to teach and discuss Christian faith with people asking hard questions, in church, family, community, and digital settings.
CE 4268	Curriculum Design and Development	3	Regular Rotation	Guides students through needs assessment, learning outcomes, scope and sequence, lesson architecture, resource selection, assessment, contextualization, and evaluation for church and ministry curricula.
HM 1251	Homiletics: Expository Preaching	3	Regular Rotation	Introduces biblical preaching: sermon structure, interpretation for proclamation, and delivery.
HM 2510	Advanced Homiletics: Variety in Preaching	3	Regular Rotation	Explores diverse preaching forms — narrative, dialogical, liturgical, and cultural — for varied ministry contexts.
HM 4251	Contextualized Preaching	3	Regular Rotation	Preaching across cultural, generational, and diaspora settings: audience analysis, cultural exegesis applied to proclamation, and preaching to congregations shaped by migration. Part of the advanced homiletics pool in 7.6.3.
HM 4252	Topics in Biblical Preaching	3	Regular Rotation	Focused study of preaching a selected genre or occasion — Old Testament narrative, Psalms, wisdom, prophecy, parables, apocalyptic, or festival preaching. Topic announced one term in advance; repeatable once with a different topic. Part of the advanced homiletics pool in 7.6.3.
HM 5250	Homiletical Theology and Preaching Practicum	3	Regular Rotation	Graduate seminar in homiletical theory and the history of preaching, with a supervised preaching portfolio under faculty and peer critique. Prerequisite: HM 2510 or approved substitute. Part of the advanced homiletics pool in 7.6.3.
MI 1266	Introduction to Missions: Perspectives on the World Christian Movement	3	Regular Rotation	Introduces biblical, theological, historical, and practical foundations for mission and church planting.

Code	Course	U	Status	Description
MI 2266	Theology of Mission	3	Regular Rotation	Studies the theology of mission: the Missio Dei, the sending of the church, and faithful witness in local, global, and diaspora contexts.
MI 3261	Missional Leadership in the Postmodern World	3	Regular Rotation	Studies mission leadership in pluralistic, postmodern, and changing cultural contexts.
MI 3267	Holistic Mission and Integral Ministry	3	Regular Rotation	Studies the church's integrated witness in word, deed, and presence: evangelism, discipleship, compassion, justice, and community development.
MI 3270	Missionary Care and Resilience	3	Regular Rotation	Examines spiritual, emotional, relational, organizational, and cross-cultural pressures in missionary life and develops systems of care, resilience, supervision, crisis response, reentry, and sustainable vocation.
MI 3275	American Baptist Chin Missions	3	By Arrangement	Studies American Baptist mission history and Chin mission identity and legacy.
MI 3306	Cultural Anthropology for Ministry and Missions	3	By Arrangement	Studies contemporary human culture — kinship, worldview, ritual, social structure — for ministry and mission practice. The ministry-applied counterpart to GS 3306.
MI 4266	Topics in Mission Studies	3	By Arrangement	Advanced study of a selected mission topic, region, issue, or practice.
MI 4270	Mission Strategy and Church Planting in Context	3	Regular Rotation	Integrates missiology, contextual analysis, strategic planning, team development, community engagement, discipleship, ecclesiology, and evaluation for church planting and mission initiatives.
MI 4290	Engaging World Religions	3	Regular Rotation	Studies Christian engagement with world religions through mission, dialogue, apologetics, and witness.
MI/ML 3268	Ministry in Immigrant and Diaspora Contexts	3	Regular Rotation	Studies ministry among immigrant and diaspora communities: culture, leadership, identity, family, and mission.
ML 1254	Ministry Leadership and Church Administration	3	Regular Rotation	Introduces church leadership, administration, planning, governance, and organizational stewardship.
ML 1264	Introduction to Christian Worship	3	Regular Rotation	Introduces the biblical, theological, historical, and practical foundations of Christian worship.
ML 2253	Pastoral Theology and Ministry	3	Regular Rotation	Studies pastoral identity, vocation, ministry practice, shepherding, and congregational leadership.
ML 2485	Evangelism and Discipleship	3	Regular Rotation	Studies biblical and practical foundations for evangelism, discipleship, conversion, and spiritual growth.
ML 3257	Leading Children and Family Ministry	3	Regular Rotation	Equips leaders for children's and family ministry: curriculum, safeguarding, and discipleship.
ML 3258	Leading Youth Ministry	3	Regular Rotation	Equips leaders for youth discipleship, culture, teaching, pastoral care, and ministry design.
ML 3259	Church Stewardship	3	Regular Rotation	Explores the biblical, theological, ethical, and practical foundations of stewardship as discipleship.
ML 3264	Leading Congregational Singing and Worship Participation	3	Regular Rotation	Studies leading congregational singing as a ministry of worship, formation, and pastoral leadership.
ML 3295	Strategies for Ministry to Women	3	By Arrangement	Studies ministry to women: leadership, discipleship, care, and contextual needs.
ML 3660	Theology and Practice of Contemporary Worship	3	By Arrangement	Builds on ML 1264 through advanced theological and practical evaluation of contemporary worship forms, service planning, team leadership, music and media stewardship, and intergenerational and intercultural participation.
ML 5250	Research in Practical and Ministry Studies	3	By Arrangement	Guided graduate research in ministry leadership, mission, Christian education, pastoral care, or congregational practice.
PC 1257	Interpersonal Relationships	3	Regular Rotation	Studies communication, conflict, listening, emotional maturity, and healthy relationships.

Code	Course	U	Status	Description
PC 2590	Pastoral Care and Counseling: Introduction	3	Regular Rotation	Introduces pastoral care, helping skills, referral, presence, boundaries, and care ministry.
PC 2591	Care, Marriage, and Family	3	Regular Rotation	Studies pastoral care in marriage, family relationships, conflict, and family systems.
PC 2596	Pastoral Care in Grief, Sickness, and Death	3	Regular Rotation	Equips students for pastoral care in suffering, illness, loss, death, and bereavement.
PC 2597	Pastoral Care and Common Human Problems	3	Regular Rotation	Studies common pastoral care issues, crises, emotional struggles, and congregational support.
PC 2598	Conflict Resolution, Reconciliation, and Peacemaking	3	Regular Rotation	Examines interpersonal and congregational conflict through biblical, theological, pastoral, and practical lenses; develops skills in listening, mediation, reconciliation, restorative processes, and peacemaking, with appropriate referral when needed.

Research, Field Education, and Spiritual Formation

Code	Course	U	Status	Description
RD 2100	Research and Design	3	By Arrangement	Undergraduate research course introducing research questions, proposal design, sources, and academic writing.
RD 5210	Graduate Theological Thinking and Writing	3	Regular Rotation	Introduces graduate-level theological reasoning, academic writing, and research preparation.
RD 5211	Research Design and Methodology	3	Regular Rotation	Develops a research question, literature review, methodology, and project proposal. Required in the M.A. and M.Div.; supports all three completion routes.
RD 5213	Thesis	3	Regular Rotation	Supervised research thesis of 60–80 pages with an oral defense. Completion Route A.
RD 5214	Integrative Capstone Project	3	Regular Rotation	A ministry project designed and implemented by the student, with a 25–30 page integrative paper and an oral presentation. Completion Route B.
RD 5310	Ethnographic Research for Ministry	3	By Arrangement	Introduces graduate-level ethnographic methods for ministry research, including participant observation, interviewing, field notes, reflexivity, research ethics, coding, interpretation, and ministry application.
FE 2530	Ministry in a Local Church / Internship	3–4	Regular Rotation	Supervised ministry or field education in a local church or approved ministry context. 3 units in the BA Theology; 4 units in graduate programs.
FE 2913	In the Footsteps of Jesus Tour	3	Regular Rotation	Field education travel course focused on biblical geography and ministry reflection in Israel.
FE 2914	In the Footsteps of Paul Tour	3	Regular Rotation	Field education travel course focused on Pauline mission and biblical sites in Greece.
FE 2915	Seven Churches in Revelation Tour	3	Regular Rotation	Field education travel course focused on the seven churches and the context of Revelation.
SF 0101	Devotional Life	0	Regular Rotation	Zero-unit institutional requirement introducing practices that sustain communion with God and faithful Christian living. Self-paced Moodle module.
SF 0200	Spiritual Direction	0	Regular Rotation	Zero-unit alternative to SF 0101. Five live Zoom sessions of 75 minutes in cohorts of six to eight, not recorded, facilitated by a trained spiritual director. Pass/Fail.
SF 1110	Devotional Bible Reading	1	Regular Rotation	Practices Scripture reading for devotion, reflection, prayer, and spiritual growth.
SF 1200	Discerning and Using Spiritual Gifts	1	Regular Rotation	Explores the biblical, theological, and practical dimensions of spiritual gifts and ministry placement.

Code	Course	U	Status	Description
SF 1248	Prayer and Contemplation	1	Regular Rotation	Cultivates prayer, listening, discernment, intercession, lament, contemplative practice, and faithful decision-making. Includes fasting among the practices studied.
SF 1253	Vocation of Christian Ministry	1	Regular Rotation	Reflects on calling, Christian learning, academic humility, formation, and ministry identity.
SF 1260	Relationships	1	Regular Rotation	Reflects on relational health, reconciliation, community, communication, and Christian character.
SF 2416	Ministerial Ethics	1	Regular Rotation	Reflects on integrity, boundaries, responsibility, accountability, and ethical ministry life.
SF 2530	Mind, Heart, Will: An Integrated Life	1	Reserve	Cultivates integrated Christian maturity in thought, affection, desire, embodied practice, relationships, and faithful action.
SF 2540	Spiritual Leadership	1	Regular Rotation	Reflects on leadership as spiritual influence shaped by humility, service, discernment, and faithfulness.



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